

CRESTVIEW WATER & SANITATION DISTRICT

AGENDA

JULY 13, 2022

5:30 PM

THIS MEETING WILL BE HELD IN PERSON AT THE DISTRICT OFFICE AND
VIA ZOOM MEETING.

PLEASE CALL OUR OFFICE FOR THE MEETING ID AND PASSCODE

PLEDGE OF ALLEGIENCE

PUBLIC COMMENTS

ELECTION OF OFFICERS OF THE BOARD OF DIRECTORS

METRO REPORT – KATHY LAURIENTI

MINUTES FOR APPROVAL – JUNE 8, 2022

DISTRICT MANAGER'S REPORT

ATTORNEY'S REPORT-ALLISON ULMER

BILLS

OFFICE DATA

FINANCIAL REPORT

TAP REPORT

ADJOURN

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
JUNE 8, 2022

The regular 5:30 PM meeting of the Board of Directors of the Crestview Water and Sanitation District was held June 8, 2022, in-person and on Zoom. The meeting was presided over by Board President, Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director
Victor Sanchez	Director

Also, present:

Allison Ulmer	Attorney
Mitch Terry	District Manager

Members absent:

Kathy Laurienti	Metro Representative
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THE PLEDGE OF ALLEGIANCE WAS RECITED

PUBLIC COMMENTS-

No one from the public joined the meeting.

METRO REPORT – KATHY LAURIENTI

No Report was provided

MINUTES FOR APPROVAL, MAY 18, 2022

Director Doak asked if there were any corrections, deletions or additions to the Minutes for the May 8, 2022, meeting of the Board.

There being no corrections, deletions or additions, the Minutes for the May 8, 2022, meeting of the Board were accepted as presented.

DISTRICT MANAGER'S REPORT

JUNE BIRTHDAYS-

Happy June birthday to Donovan Norton in maintenance, Clarice O'Hanlon, Crestview's engineer and Blake Casselberry in the pipeline group.

SDA ANNUAL CONFERENCE-

It's that time of year again for me to bring up the Special Districts Association of Colorado's annual conference. The conference will be held September 13th – 15th in Keystone, Colorado. Please let me know as soon as you can if you will be attending so I can start the registration process.

Directors Sweeney, Ryszkowski and Sanchez confirmed that they will be attending.

Mr. Terry will also be attending the conference.

MAIN OFFICE SAFETY CONCERNS-

In the past, I have asked the Board if we could close the office to the public. I understand that it is a public building and access is expected but recently, there have been several instances of concern for the safety of the office staff. In just the past three weeks, there have been three unusual occurrences in the office. The notes below were documented by Crestview's office clerk, Heather Torgersen:

- **A woman** came into the office in a panic looking around as if she was being chased. She was all over the box and acting very strange. I said, "May I help you?" and she asked for a phone charger and if she could come in and charge her phone. I explained that we could not accommodate that for her but offered to call the police if she felt like she was in danger. She told me that someone was chasing her and is after her and needed to know a way to get to the bus stop without going on Pecos because she was scared. I recommended that we call police and get her help but if she insisted on leaving, that she should go down the side streets to get to the bus stop. She left in a rush and panic and went through the park.
- **A customer** came in to pay and Lori went to the desk to help her while Heather was putting cash in the safe. A man came in directly behind her that had his head covered with a blanket and he seemed strange and was acting very sneaky. At first glance it appeared that he was with the woman but Heather and Lori both were feeling uneasy about his actions. After getting a closer look, we saw that he was carrying a pillow and blanket and appeared high or drunk or both and very jumpy, fidgety, and unpredictable. About 1 minute after he came into the box, two Crestview employees came into the main office through the secured door and the man realized that he could come through the security door and slid into the main office. Lori yelled "Hey you can't come in here" but at this point he was trying to get completely through by the water feature. Heather yelled at the two Crestview guys to grab him and one of the employees blocked him. It scared the customer pretty good. He ran out to the north side of the office and threw himself on the ground, so we had to have one of the guys tell him he had to leave. He got up and stole a rock and left. The following Monday it looked like he left his shopping cart, pillow and skateboard on the north side of the lawn, so the guys threw it away.
- **A woman** came in to pay her bill then a man wearing a black hoodie, black pants and red shoes got out of a silver car and came into the box about 1 minute after the woman. He kept his head down, hands in his pocket and faced the back wall so we could not see his face. Feeling uncomfortable about this, Heather looked at Lori and they both felt uneasy, so Lori stood by the panic button while Heather finished waiting on the woman. After the woman left, Heather helped the man, he pulled the invoice out of the front pocket of his hoodie, and he still was acting strangely. He kept his hands in his pocket and his hood up and stayed looking down. He kept looking at the area below the front window. He paid his bill and left but the car that dropped him off took off, so he walked to the north side of office and took off, very weird.

These types of activities are getting more common and the staff is starting to get concerned for their safety and have asked me to ask the Board to consider closing the office to walk in service to keep them safe.

Crestview has multiple methods to pay bills and walk in service is just one of them. North Pecos Water & Sanitation District closed their office to walk in service at the onset of COVID-19 and is still closed to this day for safety reasons. The North Washington Street Water & Sanitation District has installed bulletproof glass in their entry way to keep their employees safe from potential threats.

Mr. Terry indicated that he had a conversation recently with Director Doak about installing bullet proof glass instead of closing the office to walk-in service.

Director Sanchez asked what we would do about the lower sections of glass then suggested CMU, a type of brick construction.

The Board asked Mr. Terry to look into getting bullet proof glass proposals from some glass companies.

FEDERAL BLVD. WATER MAIN BREAK-

On May 25th at 11:00 PM, Crestview had a water main break on Federal Blvd. just south of 64th avenue. The break was on a 12" water main with a 12' split and some holes. The maintenance team replaced a section of pipe and placed it back into service.

At 1:30 that same night, there was another water main break on 66th avenue just west of Lowell Blvd. The pipeline replacement team made that repair. The total estimated combined amount of water loss was 815,000 gallons. Two hundred feet of two southbound lanes had such severe street damage that we contracted with Chavez Construction to repave the damaged section of Federal Blvd. The initial proposal was \$33,750 however, we haven't received a final invoice yet.

The water main in Federal Blvd. has had four water main breaks since September of 2021. I believe it's time to budget some funds in 2023 to have the water main in Federal Blvd. replaced. Since the design would be so complex, Crestview's engineer, Clarice O'Hanlon advises that Crestview send out RFPs for an engineering firm to produce the design plans as a firm would have a larger staff to work on the design. Larry Hopper, Superintendent of the pipeline replacement team has asked that his crew not be involved in the construction of the new water main due to traffic control demands and most importantly the safety of his crew. My estimate for the engineering design would be in the neighborhood of \$50,000 to \$100,000. The replacement would total approximately 5,400 linear feet at approximately \$500 per linear foot, totaling \$2,700,000. The entire project could exceed \$3.5 million.

Director Doak asked if there would be any value in having the main replacement be 24" pipe to the north end of the project.

Mr. Terry stated that ideally, the water main south of 64th avenue would be 24" pipe with the water main north of 64th avenue being reduced to 16" for water quality purposes and that Denver Water would model the design to determine the best configuration.

Mr. Terry also indicated that the new water main installed to serve the Pomponio Terrace development in 2017 along Federal Blvd. is a 16" water main that starts at 67th Place and Federal Blvd. then runs north along Federal Blvd. ultimately turning east down 70th avenue and ending at 68th avenue and Zuni Street.

Director Doak asked for some linear foot pricing from other Districts based on their current projects.

Director Doak asked about requiring future development that attaches to the new water main pay extra to help Crestview get some of the costs back.

Mr. Terry stated that the tap fees (system development fees) that we have collected over the recent high development years are to go toward the replacing of the system's "backbone" water mains such as in Federal Blvd.

Mr. Terry suggested that to keep all things fair districtwide, that the Board consider increasing our system development fees across the spectrum which will help pay back the expenses of the Federal Blvd. main replacement.

Director Ryszkowski recommended looking at an increase in tap fees for the entire district.

Director Doak asked if we wanted to purchase the needed pipe for the project and have the contractor install it.

Director Sanchez asked if the contractor would warranty the pipe.

Director Doak stated that the manufacturer would have to warranty the pipe.

Director Ryszkowski stated that the contractor may not do the job if they don't supply the materials.

2022 WATER MAIN REPLACEMENT PROJECT-

The pipeline crew has replaced the water main in Larsh Drive from 68th avenue north to 72nd avenue and is currently transferring over the service lines to the new main. Jordan Drive will be replaced from Fern Drive east to Samuel Drive as the second half of the project. This project will have approximately 4,800 linear feet of water main replacements. Larry Hopper is currently purchasing as much pipe and fittings as are available for the next project.

Denver Water May purchase
61,955,000 gallons
Average since 2006 is 49,900,000 gallons

Director Doak voiced his concern over the difference from the actual usage to the average usage amount.

Mr. Terry informed the Board that the staff has been looking into any possibility of a leak or if it was just high consumption. Both master meters were trending the same regarding usage graphing possibly indicating that there is no leak. Denver Water's usage is very similar to Crestview's for the month also.

ATTORNEY'S REPORT – ALLISON ULMER

Ms. Ulmer stated that there are no new or pending legal issues to discuss

BILLS -

Director Doak made a motion to adopt the following resolution:

RES # 12 - 22 – BE IT RESOLVED THAT Bills be paid.

Director Ryszkowski seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Ryszkowski and Sanchez

NAYS: None.

The resolution was unanimously adopted

OFFICE DATA -

The May Office Data was accepted as presented

FINANCIAL REPORT -

The May Financial Report was accepted as presented

TAP REPORT -

The Tap Report was accepted as presented.

Mr. Terry asked the Board what their feelings are regarding the housing market and how they see tap sales in 2023.

Directors Doak and Sanchez voiced that there will probably be a 25 to 30% drop.

Director Ryszkowski asked how the 6001 Federal Blvd. development is progressing regarding the relocation of the 52nd & Eliot master meter and the design of the 58th & Lowell master meter.

Mr. Terry stated that there has been minimal communication recently from the developer however, that could just be a product of the developer trying to obtain the railroad crossing agreement for the Lowell Blvd. master meter water main.

NEW BUSINESS – No new business

There being no further business, Director Doak adjourned the meeting at 6:14 PM.

Respectfully submitted,

Danny Sweeney, Secretary/Treasurer

DISTRICT MANAGER'S REPORT

JULY 13, 2022

The July 13, 2022 meeting of the Board will be both in-person at the District Office and via Zoom meeting. The meeting can be accessed by typing Zoom.com into your browser. The meeting number is 885 8140 3961. The passcode is 829682.

JULY BIRTHDAYS-

Happy July birthday to Director Tom Ryszkowski

ELECTION OF OFFICERS OF THE BOARD- Each May, the Board of Directors are supposed to hold an election of officers by majority vote. This date was overlooked this year. The following are the offices of the Board of Directors.

- 1) President, who shall preside at all meetings of the Board of Directors.
- 2) Vice President, who shall serve as President in the absence of the President.
- 3) Secretary/Treasurer who shall keep the seal of the District and signify his approval of all contracts and documents by signing same and affixing the official seal, who shall maintain accurate minutes of the Board meetings, and shall preside at Board meetings in the absences of the President and Vice-President.

A resolution template has been provided to assist in the election or re-election process.

DESIGNATION OF PERSON/S TO PREPARE THE 2023 DRAFT BUDGET-It is time to designate, by resolution, a person or persons to prepare a draft budget for 2023 for presentation to the Budget Committee at the annual Budget Committee meeting to be held on September 28, 2022. Generally, the Board will designate the District Manager and the District's auditor to prepare the draft budget. I have provided you a copy of the resolution in your packet.

2023 BUDGET COMMITTEE MEETING-The budget committee meeting is scheduled for September 28th. Last year, the budget committee meeting was held at Los Amigos Kitchen at 7260 Pecos Street. I can reserve the room again for this year or if there is a different restaurant that you would prefer to go to, please let me know.

SDA ANNUAL CONFERENCE-

The Special Districts Association of Colorado's annual conference will be held Tuesday, September 13th through Thursday, September 15th in Keystone, Colorado. Directors Sweeney, Ryszkowski and Sanchez and I are attending the conference. I have registered Directors Sweeney, Ryszkowski and Sanchez along with myself for the conference and have also made the Keystone Lodge accommodations.

DENVER WATER - WATER SUPPLY UPDATE-

I received an email from Denver Water on June 20th stating, "Late May and early June storms helped boost Denver Water's supply. Storage is currently 90% full and increasing. Expected peak storage is 92-93% full. Denver Water's service area and most of the collection system are no longer classified as in drought by the US Drought Monitor and are now classified as Abnormally Dry. Normally, monsoon moisture begins to impact Colorado around the 1st of July, this year we have seen an early start to the monsoon season. Summer temperatures are still forecasted to be higher than normal with higher probabilities shifting west of Colorado. Summer precipitation has slight chances of being below normal." With that said, it sounds like there will not be any restrictions imposed on our customers other than the standard no watering between 10:00 AM and 6:00 PM and only two days per week.

MAIN OFFICE SAFETY CONCERNS-

In the past, I have asked the Board if we could close the office to the public. I understand that it is a public building and access is expected but recently, there have been several instances of concern for the safety of the office staff. These types of activities are getting more common and the staff is starting to get concerned for their safety and have asked me to ask the Board to reconsider closing the office to walk in service to keep them safe.

Crestview has multiple methods to pay bills and walk-in service is just one. North Pecos Water & Sanitation District closed their office to walk in service at the onset of COVID-19 and is still closed to this day for safety reasons. The North Washington Street Water & Sanitation District has installed bulletproof glass in their entry way to keep their employees safe from potential threats.

During the June 8th meeting of the Board, the Board suggested getting proposals from various glass companies to have bulletproof glass installed in the front entry of the office. To date, I have received three proposals for either retrofitting the existing framework or complete rebuilds.

The proposals came in as:

Provider	Retrofit	Reconstruct
EAP Glass	\$18,823	\$59,040
Patriot Glass	\$12,919	To be provided week of 7-11
Alpine Glass	No proposal given	

FEDERAL BLVD. WATER MAIN BREAK-

The water main in Federal Blvd. has had four water main breaks since September of 2021. I believe it's time to budget some funds in 2023 to have the water main in Federal Blvd. replaced. Since the design would be so complex, Crestview's engineer, Clarice O'Hanlon advises that Crestview send out RFPs for an engineering firm to produce the design plans as a firm would have a larger staff to work on the design. Larry Hopper, Superintendent of the pipeline replacement team has asked that his crew not be involved in the construction of the new water main due to traffic control demands and most importantly the safety of his crew. My estimate for the design and contract management would be in the neighborhood of \$50,000 to \$100,000. The replacement would total approximately 5,400 linear feet at approximately \$500 per linear foot, totaling \$2,700,000. The entire project could exceed \$3.5 million.

During the June 8th meeting of the Board, the Board requested that I get actual linear footage costs from other districts to be more precise about the estimated costs to replace the water main in Federal Blvd. North Washington Water & Sanitation District is currently having 16" PVC water mains installed in York Street in conjunction with Adams County in a total street reconstruct project. The linear footage cost for 16" is \$945.00. Bancroft Clover Water & Sanitation District provided a bid sheet for the replacement of both water and sewer mains in their current project in Wadsworth at Jewel. The project bid price was \$3,461,000 for a total linear footage of 5,882, making the cost per linear foot \$588.00. If we use the average of these two projects of \$765/lf multiplied by 5,400 linear feet, the project could cost near \$4.5 million.

2022 WATER MAIN REPLACEMENT PROJECT-

The pipeline crew has replaced the water main in Larsh Drive from 68th avenue north to 72nd avenue. Jordan Drive is being replaced from Fern Drive east to Samuel Drive as the second half of the project. This project will have approximately 4,800 linear feet of water main replacements. Larry Hopper is currently purchasing as much pipe and fittings as are available for the next project.

CLEAR CREEK VILLAGE-

The developer, Crestview staff and representatives of Denver Water met on January 27th to discuss the horizontal location of the proposed twelve-inch water main and new master meter to be constructed in Lowell Blvd. from 58th avenue north to 62nd avenue. This project is moving forward and may create the need for the Board to adopt a resolution in the future to allow for specific reimbursements to the developer as other developments are built in the west pressure zone. State statute dictates that reimbursement agreements or resolutions can be set for a maximum of 15 years however, past reimbursement resolutions from Crestview's Board have been ten years with the possibility of an additional 5 years afterward if the Board allows it. The west pressure zone is bordered by Tennyson Street on the west, the railroad tracks traveling southeast from Lowell Blvd. to 64th avenue and the south boundary of the District.

Denver Water June purchase
68,463,000 gallons
Average since 2006 is 72,400,000 gallons

ENC.
RES Election of Officers
RES to designate person to prepare 2023 Budget

Crestview Water and Sanitation District

BILLS

Paid through June 2022

CREDITORS	EXPLANATION	AMOUNT
BOARD OF DIRECTORS	DIRECTORS	
COLLINS, COLE, FLYNN, WINN & ULMER	ATTORNEY - PROFESSIONAL SERVICES	\$ 4,763.50

CREDITORS	EXPLANATION	AMOUNT
Denver Water	Water Purchased May 2022	\$ 289,687.16

CREDITORS	WATER SYSTEM EXPLANATION	AMOUNT
Ace Hardware	Supplies/Parts	\$ 36.65
Albert Frei	Squeegee/Road Base	\$ 1,739.89
All Truck & Trailers Parts	Filters and Lubricants	\$ 162.54
Amazon	Phone Case	\$ 28.46
Chavez Construction Inc	64th & Federal Asphalt Patch	\$ 26,645.00
Cintas Uniforms	Uniforms - Water	\$ 827.69
Dana Kepner	Meters, Pipe and Fittings	\$ 1,765.69
Grainger	Supplies - Safety	\$ 116.14
Hi Strength Bolt Co.	Fasteners	\$ 15.36
Home Depot	Supplies - Parts	\$ 319.91
Intermountain Sales of Denver	Pump Couplers	\$ 2,698.18
Lowe's	Side Mounts	\$ 104.48
Mallory Safety Supply	Pump Monitor	\$ 65.00
Martin Marietta Materials	3/4" Asphalt	\$ 11,590.03
North Pecos Water	Water Usage	\$ 1,094.19
Power Products	Swivels	\$ 232.00
Rocky Mountain Air Solutions	Oxygen and Acetylene Tank Rental	\$ 122.05
Safety Construction Supply	Safety Supplies	\$ 562.50
Trench Plate Rental	Trench Box for Water Main Break Repairs	\$ 19,134.00
Utility Notification Center of Colorado	139 Locates	\$ 361.40

CREDITORS	PIPELINE EXPLANATION	AMOUNT
Ace Hardware	Supplies and Parts	\$ 22.36
Albert Frei	Squeegee/Road Base	\$ 14,903.56
All Truck and Trailer Parts	Clutch Fan	\$ 770.67
Big O Tire	Tire repair	\$ 243.23
Blue Bear	Portable Restroom	\$ 608.69
Bobcat of the Rockies	Bobcat Repair Parts	\$ 2,127.78
Core & Main	Couplers & Valve Boxes	\$ 4,312.62
Chacon Paving Inc	Asphalt Overlay	\$ 8,164.56
Dana Kepner Co	Meter Parts	\$ 1,500.00
Ferguson	Water Main Pipe, Valves & Fittings	\$ 42,730.43
Honnen Equipment	Windows, Horn	\$ 1,560.90
Martin Marietta Materials	3/4" Asphalt	\$ 6,331.93
NAPA Genuine Auto Parts	Vehicle Maintenance	\$ 461.17
SRM Concrete	Concrete	\$ 523.38
Terracon	Field Tests	\$ 2,898.10
Transwest Trucks Inc	Truck Repairs	\$ 1,001.53
Vance Bros. Inc.	Crack Filler, Tack	\$ 120.00
Wylaco Supply	Safety Hooks	

BILLS Continued

CREDITORS	SEWER SYSTEM	AMOUNT
	EXPLANATION	
Cintas Uniforms	Uniforms Sewer	\$ 551.78
United Laboratories	BIO-ACCEL Tabs	\$ 1,061.85

CREDITORS	ADMINISTRATIVE & GENERAL OPERATIONS	AMOUNT
	EXPLANATION	
Adams County	Liens & Lien Releases	\$ 40.00
ADG	ADG CASS Certification	\$ 456.00
Alerio Technology	Security System	\$ 188.00
All Copy	Service Agreement/Maintenance	\$ 2,284.95
Amazon	Supplies	\$ 80.94
ArborTec Tree Service	Tree Removal	\$ 2,340.00
Batteries Plus LLC	New Batterie	\$ 35.09
CBS	Cloud Services	\$ 112.83
Cardmember Services	Non Account Payments	\$ 3,223.22
Circle K Fleet	Fuel	\$ 6,999.07
CITI Card	Gas Jeep	\$ 253.62
Colorado Employer Benefit Trust (CEBT)	Medical, Dental, Life, LTD	\$ 28,678.80
Customer Refunds	Overpayments & Finals	\$ 109.95
Glatfelter Public Practice	Auto Renewal One Year	\$ 69,067.00
Infinity Leasing	Contract Monthly Fees	\$ 2,400.00
Lincoln Financial	Premiums	\$ 766.83
Metro Water Recovery	Quarterly Fees/Tap Connections	\$ 292,835.50
One Touch Point	Envelopes #9 & #10	\$ 316.82
Petty Cash	Misc. Supplies	\$ 186.33
Pinnacol	Workers Comp	\$ 2,787.00
RG & Associates	Plans TOD Group Passthrough	\$ 5,346.76
Rocky Mountain Reserve	Copays and Premiums	\$ 7,387.65
Staples	Supplies Office	\$ 141.56
State of Colorado Dept Revenue	Sales Tax April-June	\$ 13.08
TDC Postage	Postage Meter Recharge	\$ 2,400.00
Waste Management	Trash Removal	\$ 309.47
Xcel Energy	Office - Shops	\$ 3,885.05
TOTAL EXPENDITURES		\$ 884,611.88

OFFICE DATA

6/1/2022 - 6/30/2022

1. WATER SYSTEM		5,341	ACTIVE WATER ACCOUNTS		
	56,900,000		GALLONS OF WATER BILLED		
	\$ 521,090.61		BILLED AS WATER SALES		
	\$ 800.00	32	FINALS		
	\$ 336.44		BILLED AS CONSTRUCTION WATER		
	25,900		GALLONS METERED FROM MAY 1 - MAY 31		
	61,955,000		GALLONS PURCHASED FROM DENVER		
2. WASTEWATER SYSTEM		5364	ACTIVE SEWER ACCOUNTS CYCLE 1 - 4		
	\$ 237,222.27		BILLED AS MONTHLY SEWER ACCOUNTS		
	\$ 7,892.48	256	PARK TERRACE ACCOUNTS CYCLE 5		
	\$ -	0	FINALS		
	\$ 21,136.08	483	SKYLINE VISTA ACCOUNTS CYCLE 6		
	\$ -	0	FINALS		
3. BALANCE ON ALL ACCOUNTS	\$ 499,045.91		BALANCE DUE ACTIVE ACCOUNTS		
	\$ 4,426.88		ACCOUNTS - BALANCE DUE DELINQUENT		
	\$ 119.63		ACCOUNTS - BALANCE DUE BANKRUPTCY		
		3422	E-MAIL BILLS SENT		
4. DELINQUENT ACCOUNTS		272	DELINQUENT NOTICES SENT		
	\$ 585.00	39	LATE WATER FEES @ \$15.00	TOTAL SHUT OFF	38
	\$ 950.00	38	RESTORATION FEES WATER @ \$25.00	SERVICES RESTORED	30
	\$ 165.00	11	LATE SEWER FEES @ \$15.00		
	\$ 1,700.00		TOTAL FEES ASSESSED		
DEPOSITS - INDEPENDENT BANK					
			REMOTE DEPOSIT	\$	531,670.81
			DAILY CASH	\$	41,565.91
			CREDIT CARD DEPOSITS	\$	256,557.88
			ACCOUNTS 770 ACH CREDIT MEMOS	\$	99,486.71
			INTEREST BANK ACCOUNTS	\$	84.27
			TOTAL	\$	929,365.58
5. THE OFFICE RECEIVED DURING JUNE 2022					
			NSF CHECKS	\$	51.93
			CREDIT CARD REJECTIONS	\$	45.30
			ACH REJECTIONS	\$	58.56
				\$	155.79
6. TAX COLLECTIONS FOR JUNE 2022 ADAMS COUNTY				\$	84,411.94
7. RESERVE FUND ACTIVITIES					BALANCES AS OF 6/30/2022
			WATER	\$	900,000.00
			SEWER	\$	900,000.00
				\$	1,800,000.00
8. CASH FLOW ENDING JUNE 30, 2022					
			ENDING BANK BALANCE	\$	10,289,759.15
			EMERGENCY RESERVE FUNDS		(\$1,800,000.00)
			OPERATING CAPITAL BALANCE JUNE 30, 2022	\$	8,489,759.15
9. BONDS (8)			MARKET VALUE	\$	11,349,874.81
10. BOND INTEREST SINCE PURCHASE (OCT 2017)			MONTHLY BOND EXPENSES	\$	402,539.61
				\$	-
TOTAL FUND BALANCES INCLUDING BONDS AS OF JUNE 30, 2022				\$	21,639,633.96

FINANCIAL REPORT

RECEIPTS	BUDGET	RECEIPTS TO DATE	BUD. BAL. TO DATE	% OF BUDGET
BILLING	8,217,695.00	3,815,456.76	4,402,238.24	46 %
OTHER RECEIPTS	76,700.00	41,892.17	34,807.83	55 %
PROPERTY TAXES	738,393.00	504,730.23	233,662.77	68 %
SPECIFIC OWNERSHIP TAX	30,000.00	7,158.57	22,841.43	24 %
INTEREST INCOME	93,700.00	61,070.39	32,629.61	65 %
TAP FEES	368,490.00	161,490.00	207,000.00	44 %
TOTAL RECEIPTS	9,524,978.00	4,591,798.12	4,933,179.88	48 %

June = 50%

EXPENDITURES

AUTOMOTIVE	24,700.00	2,208.60	22,491.40	9 %
COUNTY TREASURER FEE	2,000.00	107.00	1,893.00	5 %
COUNTY STORM DRAIN TAXES	2,000.00	1,690.91	309.09	85 %
DIRECTOR'S FEE	8,000.00	2,600.00	5,400.00	33 %
EMPLOYEE BENEFIT TOTAL	562,857.00	263,489.01	299,367.99	47 %
DIRECTORS AND EMPLOYEE BONDS	0.00	0.00	0.00	0 %
INSURANCE	85,000.00	68,367.00	16,633.00	80 %
IT SUPPORT	20,000.00	2,315.19	17,684.81	12 %
LEGAL	24,000.00	14,984.00	9,016.00	62 %
LEGAL PUBLICATIONS	300.00	238.68	61.32	80 %
MAINTENANCE & REPAIRS	450,000.00	125,383.12	324,616.88	28 %
MISCELLANEOUS EXPENSE	95,000.00	46,885.09	48,114.91	49 %
OFFICE EXPENSE	91,700.00	46,064.45	45,635.55	50 %
PAYROLL TAXES TOTAL	109,410.00	64,607.28	44,802.72	59 %
OUTSIDE SERVICE - BUDGET	6,300.00	0.00	6,300.00	0 %
OUTSIDE SERVICES AUDIT	14,000.00	8,920.00	5,080.00	64 %
SALARIES & WAGES	1,674,188.00	800,220.89	873,967.11	48 %
SEWER SERVICE-METRO	1,171,342.00	585,671.00	585,671.00	50 %
TELEPHONE	18,388.00	1,014.03	17,373.97	6 %
TRAINING & SEMINARS	10,660.00	0.00	10,660.00	0 %
UTILITIES	39,585.00	16,229.58	23,355.42	41 %
WATER PURCHASE-DENVER	2,674,156.00	1,097,252.15	1,576,903.85	41 %
WORKERS COMPENSATION	35,000.00	18,258.00	16,742.00	52 %

CAPITAL ADDITIONS:

AUTO CAPITAL ADDITION	350,000.00	170,100.00	179,900.00	49 %
SHOP EQUIPMENT	20,000.00	24,950.43	4,950.43	125 %
SECURITY & SAFETY	15,000.00	0.00	15,000.00	0 %
BUILDING, GROUNDS & GIS	0.00	0.00	0.00	0 %
WATER TANK MAINTENANCE	0.00	0.00	0.00	0 %
OFFICE EQUIP	5,000.00	3,421.00	1,579.00	68 %
WMR - CAPITAL ADDITION	1,200,000.00	495,088.67	704,911.33	41 %
CAPITAL ADDITION- SMR	500,000.00	79,092.40	420,907.60	16 %
CAPITAL ADDITION - OTHER	0.00	0.00	0.00	0 %
PAYCHEX	6,500.00	3,139.05	3,360.95	48 %
TOTAL EXPENDITURES	9,215,086.00	3,942,297.53	5,272,788.47	43 %

	Q1			Q2			Q3			Q4			All Time \$
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Midtown													
Water													\$ 2,431,541
Sewer													\$ 1,352,795
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,784,336
Pomponio													
Water	\$ 109,620	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 486,180
Sewer	\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 224,550
Total	\$ 163,620	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 710,730
Berkeley Shores													
Water													\$ 449,620
Sewer													\$ 160,278
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 609,898
Misc (See Detail Below)													
Water			\$ 3,100										\$ 3,100
Sewer			\$ 2,000										\$ 2,000
Total			\$ 5,100										\$ 5,100

Misc Address Date W/A SW Total
6641 Hooker ST - Unit B 3/1/2022 \$ 3,100.0 \$ 2,000.0 \$ 5,100.0

RES. # _____ -22 WHEREAS the Rules and Regulations of the Crestview Water & Sanitation District require elections of officers of the Board on an annual basis each May, and

WHEREAS a motion has been made to elect Director _____ to the office of President and Director _____ to the office of Vice President and Director _____ to the office of Secretary/Treasurer for the twelve-month period of May 2022 to May 2023, and

WHEREAS a **second** motion has been made to elect Director _____ to the office of President and Director _____ to the office of Vice President and Director _____ to the office of Secretary/Treasurer for the twelve-month period of May 2022 to May 2023, and

WHEREAS the Board voted ____ yea votes and ____ nay votes for Director _____ for President and ____ yea votes and ____ for Director _____ for President, and

WHEREAS the Board voted ____ yea votes and ____ nay votes for Director _____ for Vice President and ____ yea votes and ____ nay votes for Director _____ for Vice President, and

WHEREAS the Board voted ____ yea votes and ____ nay votes for Director _____ for Secretary/Treasurer and ____ yea votes and ____ nay votes for Director _____ for Secretary/Treasurer, and

NOW, THEREFORE BE IT RESOLVED That Director _____ is now duly elected as President of the Board of Directors and Director _____ is now duly elected as Vice President of the Board of Directors and Director _____ is now duly elected as Secretary/Treasurer of the Board of Directors for the twelve-month period of May 2022 to May 2023.

RES. # -22 WHEREAS, The Board of Directors of the Crestview Water & Sanitation District shall designate or appoint a person or persons to prepare the 2023 Budget, and

WHEREAS, The Board has requested District Manager Mitchell T. Terry, Poysti and Associates, LLC and a committee of the entire Board to prepare and submit a proposed Budget for 2023, and

WHEREAS, They are to prepare and submit the proposed 2023 Budget to the Board of Directors of the Crestview Water & Sanitation District per state statute on or before October 15, 2022, and

NOW, THEREFORE BE IT RESOLVED THAT Mitchell T. Terry, Poysti and Associates, LLC and the committee of the entire Board be appointed to prepare and submit the 2023 Budget and present the Budget at the October 7, 2022 regular meeting of the Board.