

RECORD OF PROCEEDINGS

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE CRESTVIEW WATER AND SANITATION DISTRICT  
ADAMS COUNTY, COLORADO  
JANUARY 26, 2022

The regular 5:30 PM meeting of the Board of Directors of the Crestview Water and Sanitation District was held January 26, 2022, in-person and on Zoom. The meeting was presided over by Board President Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members present:

Mike Doak	President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director
Victor Sanchez	Director

Also, present:

Kathy Laurienti	Metro Representative
Allison Ulmer	Attorney
Mitch Terry	District Manager

Members absent:

Jill Martin	Vice-President unexcused
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**THE PLEDGE OF ALLEGIANCE WAS RECITED**

**PUBLIC COMMENTS-**

No one from the public joined the Zoom meeting.

**MINUTES FOR APPROVAL, January 26, 2022**

Director Doak asked if there were any corrections, deletions or additions to the Minutes for the January 26, 2022, meeting of the Board.

There being no corrections, deletions or additions, the Minutes for the January 26, 2022, meeting of the Board were accepted as presented.

**DISTRICT MANAGER'S REPORT**

The January 26, 2022 meeting of the Board will be both in-person at the District Office and via Zoom meeting. The meeting can be accessed by typing Zoom.com into your browser. The **meeting number** is **894 4225 7684**. The **passcode** is **037180**

**2022 ELECTION**-The date for the Colorado Special District biennial election is May 3, 2022. Crestview will have three directors whose terms will expire in May of 2022. The three Directors up for re-election are Mike Doak, Tom Ryszkowski and Victor Sanchez. All three seats will have three-year terms in the 2022 election to get them ready for the newly created odd year elections for special districts.

Self-nomination applications are available at the District office and must be returned no later than 4:00 PM, February 25th. Mail-in ballot applications will be accepted at any time through April 26, 2022 or cancellation of the election. A mail-in ballot will be provided to any applicant that is an eligible elector who cannot or chooses not to vote at the polling place on Election Day.

**WATER STORAGE TANK COMPREHENSIVE TANK INSPECTION-** The state requires a comprehensive inspection to be performed every 5 years.

Crestview had U. S. Underwater come to the District to perform the state mandatory drinking water storage tank comprehensive inspection.

U. S. Underwater provided the inspection of all four tanks via Remote Operated Vehicle (ROV). The camera is on a tethered submarine that allows for the complete inspection of the tanks from top to bottom without having to either drain the tanks completely or have a diver perform the inspection. The

three smaller tanks had minimal sediment on the floor and minor rust spots. The 3.25 million gallon tank had more sediment on the floor and similar rust staining as the other three.

*The Board viewed the videos of all four tanks with narrative from Mr. Terry*

We plan on draining and cleaning the tanks in April just prior to the summer watering season.

The last time the tanks were painted was 2006. I think it would be a good idea to have them painted again in 2023. If the Board agrees with having them repainted in 2023, I will have our engineer search for certified tank painting contractors and get bids to paint both the interior and exterior of all four tanks.

The report indicates that the vent on top of the farthest west of the three small tanks is in dire need of replacement. It is also suggested that the district install fall protection on top of all four tanks.

U.S. Underwater provided a quote of \$39,100 to make the suggested repairs.

I have provided a resolution to for the Board to approve the work if it so chooses to.

*Director Doak asked what type of restraint system would be installed and how would they be attached.*

*Mr. Terry indicated that the quote stated that they would be DMI SALA Sayflite cable horizontal lifeline systems that would be welded to the tanks and that the welds would be tested with MPI and perform load tests.*

*The Board asked Mr. Terry to get quotes from other storage tank companies to install the devices.*

#### 2022 WATER MAIN REPLACEMENT PROJECT-

The pipeline crew has been potholing on the streets of Larsh Drive and Jordan Drive for the project. Larsh Drive will be replaced from 68<sup>th</sup> avenue north to 72<sup>nd</sup> avenue and Jordan Drive will be replaced from Fern Drive east to Samuel Drive. This project will have approximately 4,800 linear feet of water main replacements.

Denver Water has the plans for final approval. Once the plans are signed by Denver Water, the installation of the actual pipe will begin.

#### POINT REPAIR AND MANHOLE REPLACEMENT-

Crestview's maintenance staff and engineer have proposed the replacement of approximately 30 linear feet of 8" sewer main in Avrum Drive at 68<sup>th</sup> avenue to eliminate a dip in the main. For background information, a sewer backup occurred sometime prior to 1983 in the sewer main causing a backup into 6800 Avrum Drive. I have been told over the years that there was a settlement for the damages to the property. As part of the settlement, Crestview has been responsible to jet the sewer main in front of the property every Friday until the main is repaired to eliminate the dip in the pipe that caused the initial backup. I have not been able to find any documentation of this settlement. This repair should have been made after the discovery of the dip, yet the dip remains unchanged. We would like to contract with Brannan Construction to have the sewer main replaced in front of the property to correct the lay of the sewer main to eliminate the dip along with the elimination of an existing brick manhole that it is no longer needed. There are currently two manholes on this main in 68<sup>th</sup> avenue that are just 6 feet apart. The project would consist of the replacement of 30 linear feet of sewer main, the removal of the old manhole and the installation of a new 60" manhole. Part of the work requires by-pass pumping of the sewer. There is also asphalt and concrete replacement within the project. The quoted price from Brannan Construction is \$74,575.00. I have provided a resolution to for the Board to approve the work if it so chooses to.

*During the meeting, Mr. Terry informed the Board that the District's engineer and maintenance Superintendent have decided to put this project in with the larger project that will be constructed later this year to possibly get better pricing.*

*Director Doak asked if our staff could perform the work.*

*Mr. Terry was not confident having the Crestview team perform the by-pass pumping due to complexity and liability of potential pump failures. The staff also is not practiced at deep excavation construction, so concerns of safety were why Mr. Terry and the staff prefer to have the project contracted out.*

#### CLEAR CREEK VILLAGE-

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A meeting is scheduled for January 27<sup>th</sup> to discuss the horizontal location of the proposed 12" water main and new master meter to be constructed in Lowell Blvd. from 58<sup>th</sup> avenue north to 62<sup>nd</sup> avenue.

WESTMINSTER STATION/POMPONIO TERRACE- Filings 3 & 4 are progressing well with both the water and sewer mains installed. Water and sewer taps are being purchased as needed.

**LEGAL REPORT- ALLISON ULMER**

Ms. Ulmer stated that there are no legal issues to discuss to date

**PUBLIC INFORMATION**- A call for nominations has been provided to the Westminster Window to be in the February 3<sup>rd</sup> & 10<sup>th</sup> editions of the Westminster Window. The Call for Nominations is also posted in Crestview's website in two different locations.

There being no further business, Director Ryszkowski made a motion to adjourn the meeting with Director Doak seconding the motion. The Board meeting was adjourned at 6:18 pm.

Respectfully submitted,

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Danny Sweeney, Secretary/Treasurer