

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
JANUARY 12, 2022

The regular 5:30 PM meeting of the Board of Directors of the Crestview Water and Sanitation District was held January 12, 2022, in-person and on Zoom. The meeting was presided over by Board President Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director
Victor Sanchez	Director

Also, present:

Kathy Laurienti	Metro Representative
Allison Ulmer	Attorney
Mitch Terry	District Manager

THE PLEDGE OF ALLEGIANCE WAS RECITED

PUBLIC COMMENTS-

No one from the public joined the Zoom meeting.

METRO WASTEWATER RECLAMATION DISTRICT REPORT BY KATHY LAURIENTI

- An employee town hall meeting was held to allow the employees in the field to provide concerns and suggestions regarding worker safety
- Metro is focusing in on dental offices to enforce the dental amalgam pre-treatment requirements

MINUTES FOR APPROVAL, December 8, 2021

Director Doak asked if there were any corrections, deletions or additions to the Minutes for the December 8, 2021, meeting of the Board.

There being no corrections, deletions or additions, the Minutes for the December 8, 2021, meeting of the Board were accepted as presented.

DISTRICT MANAGER'S REPORT

The January 12, 2022 meeting of the Board will be both in-person at the District Office and via Zoom meeting. The meeting can be accessed by typing Zoom.com into your browser. The **meeting number** is **812 4747 7824**. The **passcode** is **450075**

BIRTHDAYS- Happy January birthdays to District Manager, Mitch Terry, Office Manager, Lori Lucero and Pipeline Superintendent Larry Hopper. Happy Birthday!

2022 ELECTION-The date for the Colorado Special District biennial election is May 3, 2022. Crestview will have three directors whose terms will expire in May of 2022. The three Directors up for re-election are Mike Doak, Tom Ryszkowski and Victor Sanchez. All three seats will have three-year terms in the 2022 election to get them ready for the newly created odd year elections for special districts.

Self-nomination applications must be returned no later than 4:00 PM, February 25th. Mail-in ballot applications will be accepted at any time through April 26, 2022 or cancellation of the election. A mail-in ballot will be provided to any applicant that is an eligible elector who cannot or chooses not to vote at the polling place on Election Day.

CYD DRIVE EMERGENCY WATER MAIN REPLACEMENT PROJECT-

The emergency water main replacement in Cyd Drive has been completed. The final cost for the project was \$179,344.50 for a linear foot cost of \$203.57 for 881 linear feet.

2022 WATER MAIN REPLACEMENT PROJECT-

The pipeline crew has been potholing on the streets of Larsh Drive and Jordan Drive for the project. Larsh Drive will be replaced from 68th avenue north to 72nd avenue and Jordan Drive will be replaced from Fern Drive east to Samuel Drive. This project will have approximately 4,800 linear feet of water main replacements.

YEAR END REPORTS-Each January, I provide the Board with year-end reports consisting of:

2021 Water Purchase and Sales
 2021 Sewer Sales
 2021 Distribution System Repair Summary
 2021 Water Break Repair timeline
 2021 Water Break Cost estimates
 Water Breaks per year report
 Water Sales Volume in gallons and acre-feet

Director Ryszkowski asked if the PVC pipe in the district is subject to beam break type water breaks.

Mr. Terry stated that due to the flexibility of PVC and the practice of bedding the pipe instead of burying the pipe with native soil makes PVC less susceptible to breaking. To date, Mr. Terry has never seen a beam break on PVC piped water mains.

CLEAR CREEK VILLAGE- The Clear Creek Village development, located at 6001 Federal Blvd. is still in the design phase of both the water mains and sewer mains that will be needed for the project.

The project will also include adding a third master meter connection at 56th avenue and Lowell Blvd. As for the sewer portion of the development, the developer's engineer is working to assess the flows from their development and potential developments to the north of their project to create a second Metro Wastewater metering station to meter their flows and potential flows from the north. Once they have the required information, the developer will provide a packet to Crestview to use to petition the Metro Wastewater Board to allow for a second Crestview metering station to be constructed and attached to their system. Based on Metro's rules and regulations, Crestview would need to schedule time with the Metro Board to have them review and approve the connection.

WESTMINSTER STATION/POMPONIO TERRACE- Filings 3 & 4 are progressing well with both the water and sewer mains installed. Water and sewer taps are being purchased as needed.

BERKLEY SHORES SUBDIVISION- All of the water and sewer connection fees for the Berkley Shores subdivision have been paid. All that is left to do for Crestview's construction observer is to watch the installation of the water services and to install the meters when requested.

Denver Water December purchase
 32,389,000 gallons
 Average since 2006 is 32,541,000 gallons

Enc.

Cyd Drive cost sheet
 2021 Water Purchase and Sales
 2021 Sewer Sales
 2021 Distribution System Repair Summary
 2021 Water Break Repair timeline
 2021 Water Break Cost estimates
 Water Breaks per year report
 Water Sales Volume in gallons and acre-feet

LEGAL REPORT- ALLISON ULMER

Ms. Ulmer stated that there are no legal issues to discuss to date

BILLS –

Director Sweeney made a motion to adopt the following resolution:

RES # 01-22 – BE IT RESOLVED THAT Bills be paid.

Director Doak seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Ryszkowski, and Sanchez.

NAYS: None.

The resolution was unanimously adopted

OFFICE DATA-

The January Office Data was accepted as presented

FINANCIAL REPORT-

The 2021 End of Year Financial Report was accepted as presented

TAP REPORT-

The Tap Report was accepted as presented.

PUBLIC INFORMATION- A call for nominations has been provided to the Westminster Window to be in the February 3rd & 10th editions of the Westminster Window. The Call for Nominations is also posted in Crestview’s website in two different locations.

NEW BUSINESS- Drinking water storage tank inspections. We are anticipating the final reports from US Underwater for the comprehensive inspections required by the State of Colorado. There are a few items that need to be addressed. A better report to the Board will be provided during the January 26th meeting. The tanks will be drained and cleaned by Crestview staff in April.

Mr. Terry is requesting the **purchase of 2021 John Deere 135 G excavator** from Honnen Equipment for \$185,000.

Director Ryszkowski made a motion to accept the following resolution:

RES # 02-22 BE IT RESOLVED THAT the Board of Directors, Crestview Water & Sanitation District accept the proposal to purchase from Honnen Equipment a 2021 John Deere 135G Excavator at the proposed price of \$185,000 without bucket and including an 84-month comprehensive extended warranty and

BE IT FURTHER RESOLVED THAT the District Manager is authorized and directed to execute the purchase of the aforementioned vehicle.

Director Sanchez seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Ryszkowski and Sanchez

NAYS: None

The resolution was unanimously adopted

OLD BUSINESS- None

There being no further business, Director Doak made a motion to adjourn the meeting with Director Ryszkowski seconding the motion. The Board meeting was adjourned at 6:13 pm.

Respectfully submitted,

Danny Sweeney, Secretary/Treasurer