

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO

February 12, 2020

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held February 12, 2020 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by Board President, Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director

Also Present:

Mitch Terry	District Manager
Ron Forman	Attorney

Absent: Excused

Victor Sanchez	Director
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Guests:

Jim Merlino	Pomponio Terrace
Donovan Norton	District Employee

THE PLEDGE OF ALLEGIANCE WAS RECITED

PUBLIC COMMENTS-

No one from the public was present.

METRO REPORT, RON SANCHEZ

- Suncor is monitoring for air emissions around the Robert Hite treatment facility.
- The northern treatment plant is now treating about 24 million gallons a day.
- Metro is hauling about 97 dry tons of biosolids a day to farms to use as compost
- Pension plan - \$3.7 Million investment in real estate. It is non-liquid for 10 years and at the end of 10 years it is an 85/15 split.

DONOVAN NORTON –Donovan celebrated his 5-year anniversary on February 11, 2020. President Doak presented Donovan with a plaque commemorating his accomplishment.

JIM MERLINO, PRESIDENT, POMPONIO TERRACE HOLDINGS – Mr. Merlino addressed the Board to discuss the 16” water main reimbursement resolution. Mr. Merlino requested from the Board to amend the agreement to allow Crestview to provide one half of the full amount due to Pomponio Terrace Holdings as future development attached to the 16-inch water main constructed by Pomponio Terrace Development.

Director Martin: I move that we adjourn to Executive Session to receive legal advice from Crestview's attorney concerning the proposal by Pomponio Terrace Holdings, in accordance with 26-6-402 (4) (b), C.R.S.

Director Doak: I second the motion

Director Doak: It has been moved and seconded that we adjourn to Executive Session. Is there any further discussion?

The Board entered executive session at 7:24pm

There being no further discussion, the vote is as follows

AYES: Directors Doak, Martin, Sweeney, and Ryszkowski.

The motion was adopted unanimously, four ayes and the Board adjourned to Executive Session.

7:32pm

Director Doak: We have entered back into the regular session.

Director Doak informed Mr. Merlino that after advisement from the District's attorney, the Board has decided to not amend the reimbursement resolution dated October 10, 2018.

Mr. Merlino thanked the Board for their time and left the meeting.

MINUTES FOR APPROVAL, January 22, 2020

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the January 22, 2020 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the January 22, 2020 meeting of the Board were accepted as presented.

DISTRICT MANAGER'S REPORT

DONOVAN NORTON - 5 YEAR ANNIVERSARY- Donovan celebrated his 5-year anniversary with the Crestview Water and Sanitation District on February 11th. Donovan is a member of the maintenance team and is recently training to be the District's sewer televising technician. Donovan was instrumental in the assigning of meter longitude and latitude locations as the District changed over to radio read meters. Congratulations Donovan.

2019 ANNUAL AUDIT- The 2019 annual financial audit for the Crestview Water & Sanitation District was performed by Charlie Poysti of Poysti and Associates on January 22, 2020. Mr. Poysti will present his findings at the March 11, 2020 regular meeting of the Board.

2020 ELECTION-The date for the Colorado Special District biennial election is May 5, 2020. Crestview will have two directors whose terms will expire in May 2020. The two Directors up for re-election are Jill Martin and Danny Sweeney. These two positions will be three-year terms. The three-year terms for Jill Martin and Danny Sweeney will only be three-year terms in the 2020 election to get the terms ready for the newly created odd year elections for special districts. Jill and Danny's terms will be next up for election in 2023. Everett Patterson resigned from the Board in September 2019 allowing the Board to appoint Victor Sanchez to the vacated position created when Everett Patterson resigned. Victor Sanchez's seat on the Board will also be on the ballot as a two-year term and will be on the 2022 ballot as a three-year term.

Self-nomination applications must be returned no later than 4:00 PM, February 28th. Mail-in ballot applications will be accepted at any time through April 28, 2020 or cancellation of the election. A mail-in ballot will be provided to any applicant that is an eligible elector who cannot or chooses not to vote at the polling place on Election Day.

DENVER WATER LEAD REDUCTION PROGRAM APPROVAL-On December 16, 2019, Denver Water received notice from the Environmental Protection Administration and the Colorado Department of Public Health and Environment that Denver Water's variance request to raise the pH in the water they produce and to also remove all of the known lead service lines within Denver Water's service area instead of having to add orthophosphate to the water for corrosion control. Denver Water is still working to determine how many lead service lines are in their system along with the systems of their distributors. It is estimated that there are 64,000 lead service lines. Denver Water is proposing to remove all of the lead service lines within the next fifteen years. Crestview has no lead service lines in its system. Many discussions are on the horizon at Denver Water to determine how these lead service line replacements will be funded.

This decision by the EPA and CDPHE will ease the cost concerns at the Metro Wastewater Reclamation District. Metro was very concerned about the costs associated with the removal of additional orthophosphate that would have been added by Denver Water if the EPA and CDPHE had not allowed the Denver Water variance. During the Denver Water Distributors Forum held on January 21st, we were provided with additional information regarding the replacement of the lead service lines. There are approximately 64,000 lead service lines, with 4,477 being replaced each year for the next 15 years. The estimated cost of the pH increase in treating the water, supplying of lead filtering drinking water pitchers and the replacement of the lead service lines at today's costs is \$605 million. Denver Water has contracted with 5 contractors to perform the service line replacements. The average cost to replace a lead service line is \$7,600. I have enclosed a letter from the Denver Water Rates & Fees Technical Advisory Committee (TAC) to Denver Water giving their input on how costs should be allocated for the treatment of the water, lead filtering drinking water pitchers and the replacement of the lead service lines. I have also enclosed a letter from Jim Lochhead, CEO of Denver Water to the TAC thanking them for their proposal. More to come...

MIDTOWN FILING 12-On January 10, 2020, Crestview staff met with the engineer for Midtown to discuss a proposed Filing 12. Filing 12 is designed to have 144 units that will be considered townhomes. The engineer was informed of the reimbursement resolution that Crestview created in October of 2018 to collect connection fees from any developer who directly connects to the new 16-inch water main that was constructed by Pomponio Terrace development.

The resolution requires a \$2,871 reimbursement fee to be added to Crestview's water tap fees. With 144 proposed units in Filing 12, Crestview will collect \$413,424.00 to be paid to Pomponio Terrace Developments. Representatives from the Midtown development are requesting a meeting with me soon to discuss the reimbursement resolution.

WESTMINSTER STATION/POMPONIO TERRACE- The engineers for the Westminster Station Development presented a set of plans for review on January 16th to redirect flows from 76th avenue and Zane Street from flowing west into the Zuni Street sewer main to flow east to the Pecos Street collector main. By redirecting these sewer flows, it allows the Westminster Station development to build and connect all 245 planned homes within the development without having to create a new sewer outfall south of the development. Construction of these sewer mains is currently underway. Filings 3 & 4 water plans are now at Denver Water for their review. Once Denver Water provides their review comments back to Crestview, Crestview will pass those comments on to the Westminster Station engineers so they can make any needed changes to the plans.

2020 WATER MAIN REPLACEMENT PROJECT- The pipeline crew has constructed the water main in Heather Place and is waiting for the clear water test results. Once the test results come back clear, the services on Heather place will be transferred from the old main to the new main. The main for Westchester is being constructed as they wait for the clear water test results. After these three streets have had the water mains replaced, the crew will proceed to replace the water mains in Ruth way, Avrum drive and Warren drive from 68th avenue north to Jordan drive. This project is approximately 4690 linear feet long. Once the 2020 Water Main Replacement project is complete, the pipeline crew will begin replacing the District's sewer force main in 68th avenue east of Pecos Street once the directional drilling portion of the project is complete sometime in 2020. Crestview's engineer is seeking directional drilling companies for proposals.

Amending of Rules and Regulations- As more and more developments are being presented within the District, there have been questions regarding private sewage pumps. Crestview's Rules and Regulations don't specifically prohibit the construction of sewage pumps. Throughout my career at Crestview, it has always been held that Crestview doesn't allow sewage pumps. Is the Board interested in creating a new section within its Rules and Regulations to prohibit sewage pumps before this item becomes an issue? If the Board so chooses, I have enclosed a resolution to prohibit the construction of sewage pumps within Crestview.

Denver Water January purchase
34,193,000 gallons
Average since 2006 is 37,318,000 gallons

Enc.

RES to amend Sewer Rules and Regulations to prohibit sewage pumps

RES to amend Rules and Regulations Appendix A to add a Section C 13D connection fees

RES to amend Rules and Regulations Appendix B Water Rates to add Section (5) Residential 13D fire suppression systems

BILLS–

Director Martin made a motion to adopt the following resolution:

RES #4-20 - BE IT RESOLVED THAT the Bills be paid.

Director Ryszkowski seconded the motion.
AYES: Directors Doak, Martin, Sweeney and Ryszkowski.
NAYS: None.
The resolution was unanimously adopted.

OFFICE DATA

The Office Data was accepted as presented.

FINANCIAL REPORT

The Financial Report was accepted as presented.

UNFINISHED BUSINESS

Discussion regarding 13D Fire suppression connection fees.

Director Ryszkowski made a motion to adopt the following resolution:

RESOLUTION NO. 5-2020

WHEREAS, the Rules and Regulations of the Crestview Water & Sanitation District, Appendix B, Water Rates currently does not address private metered combined domestic service line and NFPA (National Fire Protection Association) 13D fire suppression systems for single family unit structures, and

WHEREAS, the District desires to amend its Rules and Regulations, Appendix B, Water Rates, to add a Section (5) to detail the monthly billing of a Single-Family unit with a 13D fire suppression system, and

NOW, THEREFORE, BE IT RESOLVED THAT, Appendix B, Water Rates of the Crestview Water & Sanitation District Rules and Regulations is amended to read,

“(5) 13D FIRE SUPPRESSION SYSTEMS FOR SINGLE-FAMILY PROPERTIES:

The following rates shall be paid monthly by consumers within the District who have facilities connected directly or indirectly to the water system of the District.

Any property utilizing a 13D fire suppression system will be charged the monthly service charge fee in Appendix B, Water Rates, (1) Service Charge, based on the 5/8" X 3/4" service connection and will also be charged based on the Single Family Residential Customer monthly volume rates found in Appendix B Water Rates, (2) Volume Charge schedule."

Director Martin seconded the motion.

AYES: Directors Doak, Martin, Sweeney, and Ryszkowski.

NAYS: None.

The resolution was unanimously adopted.

Director Sweeney made a motion to adopt the following resolution:

RESOLUTION NO. 6-2020

WHEREAS, the Rules and Regulations of the Crestview Water & Sanitation District, Appendix A, Water Connection Fees currently does not address private metered combined domestic service line and NFPA (National Fire Protection Association) 13D fire suppression systems for single family unit structures, and

WHEREAS, the District desires to amend its Rules and Regulations Appendix A, Water Connection Fees to add a Section C to create a connection fee pertaining to NFPA 13D fire suppression systems in single family unit structures, and

NOW, THEREFORE, BE IT RESOLVED THAT, Appendix A, Water Connection Fees within the Crestview Water & Sanitation District Rules and Regulations is amended to add the following:

"SECTION C – NFPA 13D SINGLE FAMILY RESIDENTIAL FIRE SUPPRESSION SYSTEM FEES

Any Single-Family Residential unit required to have an NFPA 13D fire suppression system will be charged a connection fee equivalent to Crestview's current 1-SFRE 5/8" X 3/4" connection fee in Appendix A, Water connection Fees, Section A combined with Crestview's current 2" and smaller fire connection fee found in Appendix A, Water Connection Fees, Section B, Fire Protection fees.

<u>Meter Size</u>	<u>SFRE's</u>	<u>Fees</u>
5/8" X 3/4"	1	\$3,100.00

<u>Fire Line Size</u>	<u>Fees</u>
2" or smaller	\$960.00

Combined 13D Single Family connection fee = \$4,060.00

For future reference and consideration, any single-family residential service line needing to be upsized from the typical 5/8" X 3/4" service line to a 1" or larger service line to accommodate the 13D system will be treated as receiving a 5/8" X 3/4" connection."

Director Martin seconded the motion.

AYES: Directors Doak, Martin, Sweeney and Ryszkowski.

NAYS: None.

The resolution was unanimously adopted.

NEW BUSINESS

Sewage Pumps

Mr. Terry requested that the Board discuss amending the Rules and Regulations to add a no private sewage pump rule. After a short discussion, the Board chose not to amend the Rules and Regulations regarding the installation of private sewage pumps.

There being no further new business to come before the Board, a motion was made by Director Martin and seconded by Director Ryszkowski to adjourn the meeting. Director Doak adjourned the meeting at 8:23 P.M.

Respectfully submitted,

Danny Sweeney, Secretary