

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO

January 22, 2020

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held January 22, 2020 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by Board President, Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director
Victor Sanchez	Director

Also Present:

Mitch Terry	District Manager
Ron Forman	Attorney

Guests from the Berkeley Shores development at 6300 Lowell Blvd.:

Paul Malone
Rob Oglesby
Natalie Satt

THE PLEDGE OF ALLEGIANCE WAS RECITED

GUESTS: Paul Malone from Highland Development for the Berkley Shores Development, as well as Rob Oglesby and Natalie Satt were here to discuss the 13D Fire Suppression System for single family townhomes and condos that are being required by Adams County Fire and Rescue. They have concerns about the connection fees being high due to having to change the connection from a 5/8" x 3/4" service to a 1" service. Mr. Terry stated that neither Denver Water nor Metro Wastewater will charge differently for these upsized services.

Crestview's Board listened to Mr. Malone's concerns and discussed the benefits of the Berkeley Shores residents having a private fire suppression system as opposed to those in the district without the systems. Mr. Terry indicated that Crestview's Board is considering charging the standard connection fee for a 5/8" X 3/4" service of \$3,100.00 plus the associated meter parts, permit and inspection fees and an additional fee of \$960.00 per connection based on the District's policy on private fire lines that are 2" and under in size. The Board tabled the discussion and will revisit it during the February 12th meeting.

PUBLIC COMMENTS- An unnamed guest sat in on the meeting but made no comments.

METRO REPORT, RON SANCHEZ

No Metro Report is given during the second meetings of the month

MINUTES FOR APPROVAL, January 8, 2020

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the January 8, 2020 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the January 8, 2020 meeting of the Board were accepted as presented.

DISTRICT MANAGER'S REPORT

THANK YOU-Crestview's staff has asked me to thank the Board for their generous act in providing them with the \$600 incentive awarded in December 2019.

2019 ANNUAL AUDIT- The 2019 annual financial audit for the Crestview Water & Sanitation District will be performed by Charlie Poysti of Poysti and Associates on January 22, 2020. Mr. Poysti will present his findings at the February 12, 2020 or March 11, 2020 regular meeting of the Board.

2020 ELECTION-The date for the Colorado Special District biennial election is May 5, 2020. Crestview will have two directors whose terms will expire in May 2020. The two Directors up for re-election are Jill Martin and Danny Sweeney. These two positions will be three-year terms. Jill and Danny's terms will be next up for election in 2023. Everett Patterson resigned from the Board in September 2019 allowing the Board to appoint Victor Sanchez to the vacated position. Victor Sanchez's seat on the Board will also be on the ballot as a two-year term and will be on the 2022 ballot as a three-year term.

Self-nomination applications must be returned no later than 4:00 PM, February 28th. Mail-in ballot applications will be accepted at any time through April 28, 2020 or cancellation of the election. A mail-in ballot will be provided to any applicant that is an eligible elector who cannot or chooses not to vote at the polling place on Election Day.

MIDTOWN FILING 12-On January 10, 2020, Crestview staff met with the engineer for Midtown to discuss a proposed Filing 12. Filing 12 is designed to have 144 units that will be considered townhomes. The engineer was informed of the reimbursement resolution that Crestview created in October of 2018 to collect connection fees from any developer who directly connects to the new 16-inch water main that was constructed by Pomponio Terrace development. The resolution requires a \$2,871 reimbursement fee to be added to Crestview's water tap fees. With 144 proposed units in Filing 12, Crestview will collect \$413,424.00 to be paid to Pomponio Terrace Developments.

2020 VEHICLE REPLACEMENT PROPOSALS- Crestview has received bids for the replacement of three vehicles that are part of the 2020 budget. During the January 8, 2020 meeting of the Board, the Board approved the purchase of 1-2020 Ford F-150 4X4 for \$31,119.00, 1-2020 Ford Ranger 4X4 for \$27,692.00 and 1-2020 Jeep Grand Cherokee for \$30,535.00. The orders for all three vehicles were placed on January 10, 2020 with the expected date of delivery to be sometime in April 2020.

WESTMINSTER STATION/POMPONIO TERRACE- The engineers for the Westminster Station Development presented a set of plans for review on January 16th to redirect flows from 76th avenue and Zane Street from flowing west into the Zuni Street sewer main to flow east to the Pecos Street collector main. By redirecting these sewer flows, it allows the Westminster Station development to build and connect all 245 planned homes within the development without having to create a new sewer outfall south of the development. Construction of these sewer mains is currently underway. Filings 3 & 4 water plans are now at Denver Water for their review. Once Denver Water provides their review comments back to Crestview, Crestview will pass those comments on to the Westminster Station engineers so they can make any needed changes to the plans.

Director Sanchez made a motion to adopt the following resolution:

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

No new business

There being no further new business to come before the Board, a motion was made by Director Martin and seconded by to adjourn the meeting. Director Doak adjourned the meeting at 7:21 P.M.

Respectfully submitted,

Danny Sweeney, Secretary