

**RECORD OF PROCEEDINGS**

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE CRESTVIEW WATER AND SANITATION DISTRICT  
ADAMS COUNTY, COLORADO  
**August 28, 2019**

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held August 28, 2019 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by Board President, Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director
Everett Patterson	Director

Also Present:

Mitch Terry	District Manager
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Absent:

Ron Sanchez	Metro District Representative
Ron Forman	Attorney

Guest:

Customer Victor Sanchez

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

**PUBLIC COMMENTS**

**METRO REPORT, RON SANCHEZ**

- No report. The Metro report is presented during the first regular meeting of the Board each month.

**MINUTES FOR APPROVAL, August 14, 2019**

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the August 14, 2019 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the August 14, 2019 meeting of the Board were accepted as presented.

**DISTRICT MANAGER'S REPORT**

**TWO NEW EMPLOYEES**-Crestview welcomes two new employees joining the pipeline replacement team. Jose Jacobo started on August 12<sup>th</sup> and Blake Casselberry started on August 19<sup>th</sup>. Welcome Jose and Blake!

**2019 SPECIAL DISTRICT ASSOCIATION ANNUAL CONFERENCE**-The 2019 SDA conference will be held September 18-20 at the Keystone Conference Center again this year. I have registered Directors Mike Doak, Danny Sweeney and Tom Ryszkowski and myself to attend. The opening breakfast starts at 7:00 AM with Keynote speaker retired Colorado Supreme Court Justice Greg Hobbs talking about Colorado history and how decisions are made in the Colorado Supreme Court for our unique state. If any of the Directors need a ride to the conference, I'll be leaving town about 5:15 and I've got room for three passengers. Just let me know.

2020 BUDGET COMMITTEE MEETING-The 2020 Budget Committee meeting will be held at Mickey's Top Sirloin restaurant located at 6950 Broadway from 6:30 to 9:30 PM.

2020 RATES STUDY-The rates study is ongoing. The tier structures for single family and multi-family are getting more attention since the commercial rate is a flat rate.

2019 WATER MAIN REPLACEMENT PROJECT-Formerly labeled as the 2018 Water Main Replacement Project #2 will now be called the 2019 Water Main Replacement Project #1-2. All of the replacements have been completed with final tie-ins being performed this week. Roto-milling of the asphalt over the pipe trenches will be performed next week with final paving to follow. The estimated completion date is September 13<sup>th</sup>. After completion of the water main replacement project, the pipeline crew will be removing water mains that travel between homes in three different locations around the district. Three other similar mains have been abandoned in recent years. The water mains that run between homes are always a concern to the safety of the homeowners and their property. Crestview was required to have these mains in place by Denver Water to assist in looping of the system to allow for better water flow through Crestview's distribution system. With new water mains being installed in the District due to either Crestview's replacement projects or new development, Denver Water has agreed to allow Crestview to eliminate the water mains that run between houses as long as there are blow-off valves installed at the end of the main to allow for the exchange of old water with new water. After the previously mentioned water mains are abandoned, the pipeline crew will begin replacing the District's sewer force main in 68<sup>th</sup> avenue east of Pecos Street.

NEW MAINTENANCE VAN-The new maintenance van has arrived and is being assessed by Crestview's maintenance team on the design of the interior. The desire is to have a hydraulic unit installed in the van to operate the various power tools needed. This unit could be fairly expensive however, there is money left in the budget for the van to cover the additional interior pieces.

NEW DUMP TRUCK PURCHASE-We were advised that the truck/chassis is in town and that the truck is now having the bed and trailer hitch assembly installed.

#### **OFFICE DATA**

The Office Data was accepted as presented.

#### **FINANCIAL REPORT**

The Financial Report was accepted as presented.

#### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

#### **PUBLIC INFORMATION**

The 30-day notice for the presentation of the 2020 budget will go out in the Westminster Window on September 12<sup>th</sup> and 19<sup>th</sup>. It will also go into the public notices section of Crestview's website.

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Doak adjourned the meeting at 7:24 P.M.

Respectfully submitted,

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Danny Sweeney, Secretary