

**RECORD OF PROCEEDINGS**

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE CRESTVIEW WATER AND SANITATION DISTRICT  
ADAMS COUNTY, COLORADO  
**June 12, 2019**

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held June 12, 2019 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by Board President, Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director
Everett Patterson	Director

Also Present:

Mitch Terry	District Manager
Ron Forman	Attorney
Ron Sanchez	Metro District Representative

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

**PUBLIC COMMENTS**

No one from the public was present

**METRO REPORT, RON SANCHEZ**

- Refinancing some of their bonds. Refinance about \$220 Million, coupon was 1.8%.
- Signed an agreement with Denver for working in the Delgany/coliseum area. About \$8.6 million. Replacing a portion of the interceptors and exchangers. Metro is going to utilize some of the heat created from the Delgany pump station to provide heat to the coliseum.
- Sewer revenues for 2020 are going up about 2.5%
- Crestview Water and Sanitation Certified Estimated 2018 rates are up about \$8,000 from the Revised Estimate from 2017.
- Suncor is violating the limits for hydrogen cyanide emissions in the air. They do have monitoring systems in that area.
- Ongoing law suit with Denver Water against the EPA to not have to treat Denver Water's water with orthophosphate to reduce the effects of lead leaching out of lead service lines in Denver Water's service area. Metro has spent millions to have the orthophosphate removed from the water.

**MINUTES FOR APPROVAL, May 8, 2019**

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the May 8, 2019 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the May 8, 2019 meeting of the Board were accepted as presented.

Director Martin made a motion to adopt the following resolution:

**RES #16-19 - BE IT RESOLVED THAT** the minutes for May 8, 2019 are accepted as presented  
Director Sweeney seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski

NAYS: None.

The resolution was adopted unanimously.

### **DISTRICT MANAGER'S REPORT**

JUNE BIRTHDAYS-Crestview has two employees celebrating their birthday in June, District engineer Clarice O'Hanlon and maintenance worker Donovan Norton. Happy birthday!

2020 RATES STUDY-I have received two proposals for the 2020 rates study and 10 year financial plan. The plan is to have the rates study ready for the Board to review prior to the December 11<sup>th</sup> meeting of the Board. Raftelis Financial quoted \$29,495 and AE2S Nexus quoted \$31,130 with an optional \$7,550 added for a more specific reports of Renewal and Reserve Forecasting model and a Probabilistic Revenue Forecasting report for a combined total of \$38,680. Crestview has not had a rates study performed since 2015.

*Director Patterson asked what a rates study is and what all is needed to perform one.*

*Mr. Terry described what data is gathered and provided to the consultant to assist them in evaluating Crestview's current rates and revenues from the data and determining if any changes in rates need to be made for 2020 and beyond.*

2019 WATER MAIN REPLACEMENT PROJECT-Formerly labeled as the 2018 Water Main Replacement Project #2 will now be called the 2019 Water Main Replacement Project #1-2. Crestview's pipeline replacement crew began installation of the new 8" PVC piping on 71<sup>st</sup> Place on January 14<sup>th</sup>. The mainline was installed completely on January 18<sup>th</sup> with clear water testing performed on January 25<sup>th</sup>. All of the services were transferred on February 4<sup>th</sup> with the old main being abandoned on February 5, 2019. The water mains in Inca Street and Huron Street north of 72<sup>nd</sup> avenue have been replaced completely. Kalamath Street has been replaced from 72<sup>nd</sup> north to Worley Drive. The water main in 72<sup>nd</sup> has been replaced from Huron Street west to Masey Street. Navajo Street from 72<sup>nd</sup> avenue north to Worley Drive and 72<sup>nd</sup> avenue from Masey Street to Pecos are the last streets to be replaced in this project. The estimated completion date is July 12<sup>th</sup>. Once the water main replacement project is complete, the pipeline crew will move to 68<sup>th</sup> avenue east of Pecos Street to begin replacing Crestview's sewer force main.

WEBSITE REFRESH-Crestview's website is needing refreshed as the platform that it currently operates from is no longer supported by our website provider. On May 23<sup>rd</sup>, Steve Fox from MediaWorks came to the office to go over options for the layout of the main page of the website. The new website will have all of the same information plus some added electronic forms available for customers and title companies to utilize. We will meet again with Mr. Fox the second week of June to really start moving things around and also deciding on what goes where within the website.

BUDGET COMMITTEE MEETING LOCATION? -Last year, the budget committee meeting was held at Mickey's Top Sirloin at 70<sup>th</sup> & Broadway. Are there any suggestions for another venue or should we reserve the meeting room for this year's meeting again? The 2020 Budget Committee Meeting will be September 25<sup>th</sup>.

*The Board chose to go to Mickey's Top Sirloin again this year.*

SPECIAL DISTRICT ASSOCIATION ANNUAL CONFERENCE-I have made reservations for Danny Sweeney, Everett Patterson, Tom Ryszkowski and myself to attend the conference. The conference is being held at the Keystone Conference Center on September 18, 19 and 20<sup>th</sup>.

*The Board asked attorney Ron Forman if he would like to attend. Mr. Forman graciously declined the offer.*

MIDTOWN FILING 6 AND 9- Filing 6 is filling up quickly. Filing 9 is moving forward with more and more of the tall condos being built at the southwest corner of 68<sup>th</sup> & Pecos. Midtown continues to purchase water and sewer taps in both filings.

WESTMINSTER STATION/POMPONIO TERRACE- The engineers for the Westminster Station Development presented a set of plans for review on January 16<sup>th</sup> to redirect flows from 76<sup>th</sup> avenue and Zane Street from flowing west into the Zuni Street sewer main to flow east to the Pecos Street collector main. By redirecting these sewer flows, it allows the Westminster Station development to build and connect all 245 planned homes within the development without having to create a new sewer outfall south of the development.

I met with Jim Merlino, of Pomponio Terrace Holdings on Friday, May 3, 2019 to get an update on the progress of the re-routing of the sanitary sewers on 76<sup>th</sup> avenue and he indicated that the financing is moving forward and work should begin within a couple months.

Denver Water May purchase  
46,717,000 gallons  
Average since 2006 is 50,676,000 gallons

**BILLS –**

Director Martin made a motion to adopt the following resolution:

**RES # 17-19 - BE IT RESOLVED THAT** the Bills be paid.

Director Patterson seconded the motion.  
AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski  
NAYS: None.  
The resolution was adopted unanimously.

**OFFICE DATA**

The Office Data was accepted as presented.

**FINANCIAL REPORT**

The Financial Report was accepted as presented.

**UNFINISHED BUSINESS**

No unfinished business

**NEW BUSINESS**

The ditch writer for the Manhart Ditch Company has determined that Crestview had damaged their culvert that crosses Lowell Blvd. at 63<sup>rd</sup> avenue when the new 8" PVC water main was installed in 2008. Crestview will be providing its pipeline and maintenance crew to excavate the street and make the needed repairs to the culvert. This work will be done on June 17<sup>th</sup>.

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Doak adjourned the meeting at 7:37 P.M.

Respectfully submitted,

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Danny Sweeney, Secretary