

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
February 13, 2019

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held February 13, 2019 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by Board President, Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director
Everett Patterson	Director

Also Present:

Mitch Terry	District Manager
Ron Sanchez	Metro District Representative

Not Present:

Ron Forman	Attorney
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THE PLEDGE OF ALLEGIANCE WAS RECITED

PUBLIC COMMENTS

No one from the public was present

METRO REPORT, RON SANCHEZ

- The Metro Board is working to update and modify its Ethics and Code of Conduct manual for its Board Members. The Metro attorney is in the process of reviewing and updating the manual and will provide a draft version of the manual in March.
- Suncor is still having benzene escaping their processes and leaching into the surrounding soils. Suncor recently had a spill but none was allowed to travel onto Metro property. Suncor is continuing to treat the impacted soils and is performing ongoing monitoring.
- Metro approved a phosphorus removal project for approximately \$13 million. Metro is being tasked with removing phosphorus from the treated wastewater before releasing it into Sand Creek. The phosphorus removal is a biological process and is complex and costly. It could take another \$10 million next year to complete the construction of the removal processes.
- Metro uses large blowers to aerate the inflows at the treatment facility. The blowers are aging and need to be replaced. The blowers are about 25 years old.

MINUTES FOR APPROVAL, January 23, 2019

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the January 23, 2019 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the January 23, 2019 meeting of the Board were accepted as presented.

Director Martin made a motion to adopt the following resolution:

RES # 4-19 - BE IT RESOLVED THAT the minutes for January 23, 2019 are accepted as presented

Director Ryszkowski seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski

NAYS: None.

The resolution was adopted unanimously.

DISTRICT MANAGER'S REPORT

2018 ANNUAL AUDIT- The 2018 annual financial audit for the Crestview Water & Sanitation District was performed by Charlie Poysti of Poysti and Associates on January 17 and 18, 2019. Mr. Poysti will present his findings at the March 13, 2019 regular meeting of the Board.

SEWER DAMAGES CAUSED BY CONTRACTORS-On January 22nd, Crestview's sanitary sewer force main that transfers sewage from the sewer lift station located at 68th & Kidder to the Pecos Street sewer main was damaged by a contractor, Sewers Only, while excavating for a new sewer service. The force main is very difficult to locate and was 15 feet deep. Our locate marks were off by about 22 inches. The law states that a locate can be off by no more than 18 inches from the outside of the utility that is located. Sewers Only didn't have equipment that could reach deep enough to excavate under our main in order to repair it. We called Iron Woman Excavating to make the repairs. Crestview has not yet been billed by Iron Woman Excavating.

On January 26th, Griffin Dewatering drilled through our sanitary sewer main along the south side of the railroad tracks east of Federal Blvd and north of Decatur Street. Griffin Dewatering is working as a sub-contractor for Brannan Construction who is contracted by the City of Westminster to install the City's new sanitary sewer outfall main. The location of the new sewer outfall main has a considerable amount of ground water that needs to be removed before Brannan Construction can construct the new outfall main. Brannan Construction contracted with Griffin Dewatering to drill multiple wells to pump out and treat the ground water in order to allow for construction of the sewer main. Griffin called 811 for locates on January 9th and then again on January 11th. On January 23rd, Griffin called Crestview's office instead of 811 to get the locate marks refreshed. Griffin wanted the marks on that day but there was 2 to 3 inches of snow. Our locator marked the sewer main with paint and flags. On January 26th, Griffin drilled through Crestview's sewer main in two different locations. Once Crestview's on-call employee arrived, it was determined that the locate marks were no longer visible and the flags were gone. Pictures were taken for evidence. The sewer main is a 10-inch main and parts were not readily available so the decision was made by all that bypass pumping would be appropriate to allow the acquisition of parts and to have Brannan bring in their excavation equipment. The repair was to be on Monday, January 28th. On Monday, January 28th, we received 12 inches of snow. The repairs were postponed until January 29th.

Griffin Dewatering requested a meeting for February 4th to discuss who is liable for the cost of the repairs and bypass pumping. Griffin is claiming that Crestview mismarked the sewer main causing Griffin to drill into it. The meeting was held and it was determined that since there were no visible locate marks or flags at the time of the damage that Griffin is fully responsible for all costs associated with the damage.

2019 WATER MAIN REPLACEMENT PROJECT-Formerly labeled as the 2018 Water Main Replacement Project #2 will now be called the 2019 Water Main Replacement Project #1-2. Crestview's pipeline replacement crew began installation of the new 8" PVC piping on 71st Place on January 14th. The mainline was installed completely on January 18th with clear water testing performed on January 25th. All of the services were transferred on February 4th with the old main being abandoned on February 5, 2019. The next water main in the project set for replacement is 72nd avenue from Huron Street west to Pecos Street and is currently being replaced.

SEWER MANHOLE LINING- I have signed a contract to have Twenty-5, 4-foot diameter manholes spray lined by Concrete Conservation, Inc. Concrete Conservation spray lined twenty-seven manholes for Crestview in 2018. The contracted amount was provided to Crestview at last year's pricing. The estimated cost to have the twenty-five manholes sprayed, including above and beyond traffic control, is \$59,966.50.

MAINTENANCE VAN, DUMP TRUCK AND PICKUP PURCHASES-The 2019 Budget has funds appropriated for the replacement of Crestview's 1996 Maintenance van and 2009 Ford Ranger. There are also funds to purchase another dump truck. Pat Stock, Crestview's maintenance superintendent, got the State Bid for the purchase of a new van and dump truck. Pat is currently getting bids for the pickup replacement. The State bid for a 26,000 lb. capacity Freightliner walk-in van is \$91,984. Crestview budgeted \$145,000 for the van and the needed internal buildout including a generator and a hydraulic pump system. The estimated final cost for the replacement van will be around \$120,000.

The State bid for the Freightliner tandem axle dump truck is \$114,533.00 and the dump body is \$21,585.00 for a total cost of \$136,118.00. The budgeted amount for the dump truck is \$115,000. The new dump truck is \$21,118 over the budgeted amount. The 2019 Budget allows \$35,000.00 for a new pickup truck. We have one bid currently, a government fleet price quote that came in at 31,385.00 for a 2019 Ford F-150 4 X 4 built the same as the district's other pickups.

Director Martin made a motion to adopt the following resolution:

RES #5-19 BE IT RESOLVED THAT the Board of Directors, Crestview Water & Sanitation District accept the proposal to purchase from Montrose Ford, a 2020 Ford F-150 XLT 4X4 pickup truck at the proposed price of \$31,385.00, and

BE IT FURTHER RESOLVED THAT the District Manager is authorized and directed to execute the purchase of the aforementioned vehicle.

Director Patterson seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski

NAYS: None.

The resolution was adopted unanimously.

Director Ryszkowski made a motion to adopt the following resolution

RES #6-19 BE IT RESOLVED THAT the Board of Directors, Crestview Water & Sanitation District accept the proposal to purchase from Transwest Truck Trailer and RV a 2020 Freightliner 26,000 lb. capacity walk-in van at the proposed price of \$91,984.00, and

BE IT FURTHER RESOLVED THAT the District Manager is authorized and directed to execute the purchase of the aforementioned vehicle.

Director Patterson seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski

NAYS: None.

The resolution was adopted unanimously.

Director Martin made a motion to adopt the following resolution:

RES #7-19 BE IT RESOLVED THAT the Board of Directors, Crestview Water & Sanitation District accept the proposal to purchase from Transwest Truck Trailer and RV a 2020 Freightliner tandem axle dump truck at the proposed price of \$136,118.00, and

BE IT FURTHER RESOLVED THAT the District Manager is authorized and directed to execute the purchase of the aforementioned vehicle.

Director Ryszkowski seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski

NAYS: None.

The resolution was adopted unanimously.

The overall amount budgeted for vehicle purchases in 2019 is \$295,000 with the estimated totals for the three vehicles being \$287,503.00 saving the district approximately \$7,497.00. I have enclosed resolutions to purchase all three vehicles if the Board chooses to approve these purchases.

We would like to keep the existing 2001 Freightliner tandem axle dump truck to be used by the pipeline replacement crew. The 2001 will need to be replaced within a couple years though.

MIDTOWN FILING 6 AND 9- Foundations for homes have started popping out of the ground in both Filing 6 and 9. Midtown is starting to purchase water and sewer taps in both filings.

WESTMINSTER STATION/POMPONIO TERRACE- The engineers for the Westminster Station Development presented a set of plans for review on January 16th to redirect flows from 76th avenue and Zane Street from flowing west into the Zuni Street sewer main to flow east to the Pecos Street collector main. By redirecting these sewer flows, it allows the Westminster Station development to build and connect all 245 planned homes within the development without having to create a new sewer outfall south of the development.

Denver Water January purchase
36,941,000 gallons were purchased in January
Average since 2006 is 35,004,000 gallons

Enc.

RES. Purchase of 2020 Freightliner Route Star walk-in van from Transwest Truck Trailer and RV

RES. Purchase of 2020 Freightliner tandem axle dump truck with Colt dump body

RES. Purchase of 2020 Ford F-150 4 X 4 pickup truck

BILLS –

Director Martin made a motion to adopt the following resolution:

RES # 8-19 - BE IT RESOLVED THAT the Bills be paid.

Director Doak seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski

NAYS: None.

The resolution was adopted unanimously.

OFFICE DATA

The Office Data was accepted as presented.

FINANCIAL REPORT

The Financial Report was accepted as presented.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

No new business

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Doak adjourned the meeting at 7:47 P.M.

Respectfully submitted,

Danny Sweeney, Secretary