

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
January 23, 2019

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held January 23, 2019 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by Board President, Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director
Everett Patterson	Director

Also Present:

Mitch Terry	District Manager
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Not Present:

Ron Forman	Attorney
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THE PLEDGE OF ALLEGIANCE WAS RECITED

PUBLIC COMMENTS

No one from the public was present

METRO REPORT, RON SANCHEZ

- No Metro Report

MINUTES FOR APPROVAL, December 12, 2018

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the December 12, 2018 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the November 14, 2018 meeting of the Board were accepted as presented.

Director Martin made a motion to adopt the following resolution:

RES # 1-19 - BE IT RESOLVED THAT the minutes for December 12, 2018 are accepted as presented

Director Patterson seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski

NAYS: None.

The resolution was adopted unanimously.

MINUTES FOR APPROVAL, January 9, 2019

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the January 9, 2019 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the January 9, 2019 meeting of the Board were accepted as presented.

Director Doak made a motion to adopt the following resolution:

RES # 2-19 - BE IT RESOLVED THAT the minutes for January 9, 2019 are accepted as presented

Director Martin seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski

NAYS: None.

The resolution was adopted unanimously.

DISTRICT MANAGER'S REPORT

THANK YOU-Crestview's entire staff has asked me to thank the Board for their generous act in providing them with the \$600 incentive awarded in December 2018.

JANUARY BIRTHDAYS-Happy January birthday to Office Manager, Lori Lucero, Pipeline Superintendent, Larry Hopper and pipeline worker, Trevor Falliaux.

2018 ANNUAL AUDIT- The 2018 annual financial audit for the Crestview Water & Sanitation District was performed by Charlie Poysti of Poysti and Associates on January 17 and 18, 2019. Mr. Poysti will present his findings at the March 13, 2019 regular meeting of the Board.

2019 WATER MAIN REPLACEMENT PROJECT-Formerly labeled as the 2018 Water Main Replacement Project #2 will now be called the 2019 Water Main Replacement Project #1-2. Crestview's pipeline replacement crew began installation of the new 8" PVC piping on 71st Place on January 14th. The mainline was installed completely on January 18th with clear water testing being performed on January 22nd. Once the clear water tests come back, the services will be transferred from the old main to the new main then the old main will be completely abandoned. 72nd avenue will be the next street in the project to have the new main installed beginning at Huron Street then proceeding west to Pecos Street.

MIDTOWN FILING 6 AND 9- Foundations for homes have started popping out of the ground in both Filing 6 and 9. Midtown is starting to purchase water and sewer taps in both filings.

WESTMINSTER STATION/POMPONIO TERRACE-The developer and its engineers are still trying to determine how they intend to connect the Westminster Station/Pomponio Terrace sewer system to Crestview's sewer system. To date, 49 homes are either constructed or are under construction. In an email sent to Pomponio Terrace Holdings on January 16, 2018, Crestview stated that until a satisfactory outfall or alternative is designed and built to accommodate the sanitary sewer flows from the entire development and Crestview's existing flows, only 47 homes can be connected to the existing sanitary sewer system. On December 3rd, I met with Jim Merlino, President of Pomponio Terrace Holdings to look for options to allow for more homes in Westminster Station to connect to Crestview's system. During this meeting, Mr. Merlino asked if there were any sewer mains upstream of his development that could be rerouted to direct the flows collected from up to 300 existing homes in Crestview to flow to the Pecos Street collection main instead of flowing through the Zuni Street collection main. The Zuni Street collection main carries flows collected upstream of the Westminster Station/Pomponio Terrace development through the Westminster Station development. By rerouting these flows to the Pecos Street collection main, the sewer main flowing through the Westminster Station development would be reduced by the same amount, resulting in more capacity available to the development.

After looking at the existing sewer mains north of the development, we found that by re-routing the flows from Zane Street going to the Zuni Street collector to instead flow east to the Pecos Street collector it would redirect the flows of 292 homes to the Pecos Street collector main. By redirecting these flows to the Pecos Street collector, it would allow for enough capacity in the Zuni Street collector main running through the development to have all 245 homes in the Westminster Station development to flow into the Zuni Street collector main thus, eliminating the need to upsize the sewer outfall south of the development.

Crestview's engineer, Clarice O'Hanlon and I met with RG and Associates to review Crestview's sewer flow model to see if this option would create any capacity issues in the Pecos Street collector downstream of the new re-route. The model indicated that there would only be a 5% increase in flow in the Pecos Street collector. This 5% increase still keeps the maximum daily sewer flow through the main under the District's 50% maximum capacity.

The engineers for the Westminster Station Development presented a set of plans for review on January 16th.

Denver Water December purchase
33,205,000 gallons were purchased in December
Average since 2006 is 34,553,000 gallons

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2018 Water Purchase/sales report
2018 Sewer Sales report
Distribution System Repair Summary 2018
Distribution System Repair timeline 2018
Distribution System Repair Costs from 2018
Historical Distribution System Repairs

BILLS –

Director Patterson made a motion to adopt the following resolution:

RES # 3-19 - BE IT RESOLVED THAT the Bills be paid.

Director Martin seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski

NAYS: None.

The resolution was adopted unanimously.

OFFICE DATA

The Office Data was accepted as presented.

FINANCIAL REPORT

The Financial Report was accepted as presented.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

No new business

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Doak adjourned the meeting at 7:37 P.M.

Respectfully submitted,

Danny Sweeney, Secretary