

**RECORD OF PROCEEDINGS**

**MINUTES OF THE PUBLIC HEARING OF THE BOARD OF DIRECTORS OF THE  
THE CRESTVIEW WATER AND SANITATION DISTRICT  
ADAMS COUNTY, COLORADO**

**October 24, 2018**

The 7:00 P.M. 2019 Budget Public Hearing meeting of the Board of Directors of the Crestview Water and Sanitation District was held October 24, 2018 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by Board President, Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

**Members Present:**

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director
Everett Patterson	Director

**Also Present:**

Mitch Terry	District Manager
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**Absent:**

Ron Forman	Attorney
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**THE PLEDGE OF ALLEGIANCE WAS RECITED**

**PUBLIC HEARING, 2019 BUDGET –**

A Public Hearing was held to give citizens an opportunity to comment on the Proposed 2019 Budget for Crestview Water and Sanitation District prior to the Board of Directors final consideration and adoption. There was not any person of the public in attendance for this hearing.

**NOTE TO BOARD**

Last minute changes have been made to the 2019 Budget. Denver Water was estimated to increase by 3.0%. The Denver Water wholesale prices will be increasing by 3.93% making a difference of \$17,353 over the budgeted amount presented to the Board at the October 10, 2018 meeting of the Board.

Salaries & Wages- Due to Randy Ferguson ending his employment with Crestview, we are hiring a new employee as of November 5<sup>th</sup> at a much lower rate. A difference of \$22,238.00 under the budgeted amount presented to the Board at the October 10, 2018 meeting of the Board.

The total difference to the bottom line- Revenues over Expenses.

Budget Committee Presentation total	\$939,815.00
Latest version as presented 10-24-18	\$944,700.00
A gain was determined to be	+\$4,885.00

Expenditures decreased by \$4,885.00

**DISTRICT MANAGER’S REPORT**

PUBLIC HEARING, 2019 BUDGET-Time has been set aside for interested citizens and customers to be given an opportunity to comment on the proposed 2019 Budget prior to the Board’s final consideration and adoption. A copy of the proposed Budget has been available at the District office for review by any citizen or interested party. Notice of the Public Hearing and availability of the proposed 2019 Budget was published in the Westminster Window on Thursday, September 13, 2018 and Thursday, September 20, 2018. To date, no one has reviewed the proposed Budget or submitted any comments. No one has asked for time to address the Board during the Public Hearing or indicated that they would attend.

Included in this packet are the various reports that were utilized to create the 2019 Draft Budget.

Also included with this report is a resolution to adopt the 2019 Budget and to appropriate the funds to be spent for the purposes designated in the Budget if the Board so chooses to accept at this public hearing. The resolution also specifies that the property tax amount in the form of a mill levy be adjusted when the final assessed valuation certification is provided by Adams County. The County Assessors final assessed valuation certification is expected December 7, 2018, and will be presented at the December Board meeting for certification and adoption.

Once the mill levies are adopted, Poysti and Associates, LLC will prepare bound copies of the 2019 Budget, including the Budget Message to be prepared for distribution to the Board, Colorado Division of Property Taxation, Colorado Division of Local Governments, and Adams County Division of Fiscal Affairs.

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2019 Draft Budget

Anticipated Expenditures report

2018 Water purchases and sales (with assumptions through Dec. 2018)

2018 Sewer sales (with assumptions through Dec. 2018)

2019 Sewer sales (proposed)

2019 Water purchases and sales (proposed)

2019 Salaries, Retirement and Overtime

Insurances/Benefits report

10-year vehicle replacement schedule

2019 Metro Wastewater annual charge calculation

RES. 2019 Budget adoption and fund appropriations

Director Sweeney made a motion to adopt the following resolution:

**RES.# 37-18 WHEREAS**, The Board of Directors of the Crestview Water and Sanitation District has requested District Manager Mitchell T. Terry, Poysti and Associates LLC, and a committee of the entire Board to prepare and submit a proposed Budget for 2019 to said Board, and

**WHEREAS**, They have submitted a proposed Budget to said Board on October 10, 2018, for its consideration and in accordance with current laws, said proposed Budget for 2019 was open for inspection by the public at a designated place, a public hearing was held on October 24, 2018, and interested taxpayers and others were given the opportunity to file or register any objection to said proposed Budget; and

**WHEREAS**, whatever increase may have been made in the expenditures like increases were added to the revenues so that the Budget remains in balance, as required by law;

**NOW, THEREFORE BE IT RESOLVED THAT** the estimated expenditures and revenues for each fund for 2019 are set forth for 2019 in the exhibits.

**AND BE IT FURTHER RESOLVED THAT** the Budget as submitted, amended, attached and summarized by fund be and the same hereby is approved and adopted as the Budget of the Crestview Water and Sanitation District for 2019. The final general property tax amount to be adjusted in accordance with applicable law, if necessary, based on final certification of assessed valuation by Adams County Assessor in December 2018.

Adopted October 24, 2018

Director Martin seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Patterson, and Ryszkowski.

NAYS: None.

The resolution was adopted unanimously.

**UNFINISHED BUSINESS**

No unfinished business

**NEW BUSINESS**

No new business

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Doak adjourned the meeting at 7:05 P.M.

Respectfully submitted,

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Danny Sweeney, Secretary