

Crestview Water & Sanitation District  
Transparency Notice 2019

Name of Special District	Crestview Water & Sanitation District	
Address and telephone number of District Manager	7145 Mariposa Street, Denver, CO 80221 303-429-1881 Mitchell T. Terry District Manager	
Time and place designated for meeting place	Monthly second Wednesday, 7:00 P.M. July meeting is held on the third Wednesday District office, 7145 Mariposa St., Denver, CO 80221	
Posting places designated for meeting location	District office, Adams County Clerk and Recorder, F. M. Day Elementary School Hodgkins Elementary School, Scott Carpenter Middle School	
Names of Board members	(1) Mike Doak      President <a href="mailto:MikeDoak@crestviewwater.com">MikeDoak@crestviewwater.com</a> Three-year term This office will be on the May 2022 ballot as a three-year term	(2) Jill Martin      Vice-President <a href="mailto:JillMartin@crestviewwater.com">JillMartin@crestviewwater.com</a> Three-year term This office will be on the May 2020 ballot as a three-year term
	(3) Danny Sweeney    Sec./Treas. <a href="mailto:dannysweeney@crestviewwater.com">dannysweeney@crestviewwater.com</a> Three-year term This office will be on the May 2020 ballot as a three-year term	(4) Everett Patterson <a href="mailto:everettpatterson@crestviewwater.com">everettpatterson@crestviewwater.com</a> Three-year term This office will be on the May 2022 ballot as a three-year term
	(5) Tom Ryszkowski <a href="mailto:tomryszkowski@crestviewwater.com">tomryszkowski@crestviewwater.com</a> Three-year term This office will be on the May 2022 ballot as a three-year term	
Public Meeting for approval of Rates and Fees	Wednesday, December 11, 2019 at 7:00 P.M. District office, 7145 Mariposa St., Denver, CO 80221	
District mill levy	3.791 mills, for levy in year 2018, 0.426 mills, Park Terrace (sewer only)	
Total ad valorem tax revenue received by district during 2017	\$622,788.00	
Payments	Payments are due on or before the 21st day from the billing date. On the 31st day, a late fee of \$15.00 will be assessed then water/sewer service will be shut off.	Once water/sewer service is dispatched for termination for delinquency, a restoration fee of \$25.00 in addition to all delinquent charges and any other charges due to the District must be paid prior to water service being restored.
Methods of payment at the Crestview Water & Sanitation District administration office 7145 Mariposa Street	Cash, check or money order, MasterCard, Visa and Discover A \$3.75 convenience fee is required for payments of \$400 or less. Bills more than \$400 will be charged an additional \$3.75 convenience fee for each additional \$400 increment.	Drop off check or money order payments in the Payment Drop box located in front of the office.  OR Auto-withdrawal can be set up at the office or at 303-429-1881

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<p>Online payments can be made by visiting Crestview's CitizenLink customer portal at <a href="http://www.crestviewwater.com">www.crestviewwater.com</a> or by calling 1-888-281-7343</p>	<p>On-line payments can be made using: MasterCard, Visa and Discover credit or debit cards or e-checks.</p> <p>e-checks are charged a convenience fee of \$3.00 per e-check.</p>	<p>on-line payments will incur a \$3.75 convenience fee for payments of \$400 or less. Bills more than \$400 will be charged an additional \$3.75 convenience fee for each additional \$400 increment.</p>
<p>E-mail billing <u>and</u> Auto-withdrawal</p>	<p>A one time credit of \$5.00 to our customers desiring to sign up for e-mail billing <u>and</u> auto-withdrawal combined.</p>	<p>To view the Auto-withdrawal form, go to <a href="http://www.crestviewwater.com">www.crestviewwater.com</a> OR call or come to the office to enroll</p>
<p>Colorado Open Records Act fees</p>	<p>Per Document fee:</p>	<p>Research and Retrieval fee:</p>
	<p>\$0.25 per page of standard documents and is subject to an additional hourly fee for extraordinary documents or voluminous searches.</p>	<p>A research and retrieval fee will be charged \$30.00 per hour with no charge for the first hour.</p>
<p>Date of next regular election</p>	<p>Tuesday, May 5, 2020</p>	
<p>Self-nomination forms to be a candidate for district board member may be obtained beginning January 2, 2020 from:</p>	<p>Mitchell T. Terry District office 7145 Mariposa St., Denver, CO 80221 Monday-Friday 7:00-11:00 A.M. &amp; 12:15-4:00 P.M.</p>	
<p>Self-nomination forms to be a candidate for district board member should be returned to:</p>	<p>Mitchell T. Terry District office 7145 Mariposa St., Denver, CO 80221 Monday-Friday 7:00-11:00 A.M. &amp; 12:15-4:00 P.M.</p>	
<p>Completed self-nomination forms must be received by the District by:</p>	<p>Friday, February 28, 2020, no later than 4:00 P.M.</p>	
<p>District election results will be posted on these websites</p>	<p>Secretary of State <a href="http://www.sos.state.co.us">www.sos.state.co.us</a></p>	<p>District website <a href="http://www.crestviewwater.com">www.crestviewwater.com</a></p>
<p>Applications to request permanent mail-in voter status for District elections May be obtained from:</p>	<p>Mitchell T. Terry District office 7145 Mariposa St., Denver, CO 80221 Monday-Friday 7:00-11:00 A.M. &amp; 12:15-4:00 P.M.</p>	
<p>Notice completed by:</p>	<p>Mitchell T. Terry Title: District Manager email: <a href="mailto:manager@crestviewwater.com">manager@crestviewwater.com</a></p>	<p>Notice dated: September 27, 2018  Some information herein may be subject to change.</p>
<p>Notice to property owners who lease to renters</p>	<p>Crestview will not create bills in tenants name. Duplicate email bills can be provided. Per the Colorado Revised Statutes 32-1-100(i)(j), it is the owner's responsibility to make payments for that property's water and sewer invoices. Owners should provide billing statements to their tenants.</p>	