

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
August 22, 2018

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held August 8, 2018 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by Board President, Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Danny Sweeney	Secretary/Treasurer
Tom Ryszkowski	Director

Also Present:

Mitch Terry	District Manager
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Absent:

Jill Martin	Vice-President
Everett Patterson	Director
Ron Forman	Attorney

THE PLEDGE OF ALLEGIANCE WAS RECITED

PUBLIC COMMENTS

No one from the public was present

METRO REPORT, RON SANCHEZ

No metro Report this meeting

MINUTES FOR APPROVAL, August 8, 2018

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the August 8, 2018 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the August 8, 2018 meeting of the Board were accepted as presented.

DISTRICT MANAGER'S REPORT

2019 BUDGET PREPARATIONS-Charlie Poysti of Poysti and Associates is scheduled to be at the Crestview office on August 31st to begin preparations for the 2019 Budget. Once Mr. Poysti has compiled the requisite information, he will supply me with a Draft Budget around September 17th or 18th. Once I have reviewed the Draft, I will supply each Board member with a copy prior to the September 19, 2018 meeting of the board for their review. The 2019 Budget Committee meeting is scheduled for Wednesday, September 26, 2018 and is to be held at Mickey's Top Sirloin, 6950 Broadway Street. Dinner will be served at 6:00 PM with the Budget Committee meeting to begin at 7:30 PM. A Notice of Proposed Budget has been included in your packets. The notice will be in the Westminster Window the weeks of September 6th and 13th and also on our website.

SPECIAL DISTRICT ASSOCIATION ANNUAL CONFERENCE 2018- The annual SDA conference is next month, September 12th – 14th. All registrations and accommodations have been made for members of the board and myself to attend. Please let me know at the meeting if you need a ride to the conference. The opening breakfast is Wednesday at 7:00 am. We will need to leave the District by 5:15 TO BE ALLOWED TIME TO GET TO THE CONFERENCE CENTER BEFORE 7:00 AM.

SPECIAL DISTRICT ASSOCIATION ANNUAL MEETING – During the Special District Association Annual Conference, the SDA holds an annual Business Meeting. The Annual meeting will be Thursday, September 13th from 1:45 – 3:00 pm in Longs Peak Ballroom at the Keystone Conference Center. The Agenda indicates that the minutes from the 2017 Annual Meeting will be approved, nomination and election of SDA Board of Directors will also be conducted, the SDA Treasurer’s Report will be read, and a report by SDA Executive Director, Ann Terry will be presented. Crestview Board President, Mike Doak can cast Crestview’s vote for SDA directors via proxy if he is not able to attend the conference.

NORTHGATE WATER DISTRICT- The Pomponio Terrace subdivision has completed the installation of the 16-inch water main that attaches to Crestview’s water distribution system allowing for water supply to the subdivision. A Bill of Sale was signed by the Northgate Board transferring ownership of the water and sewer mains located within Northgate’s service area. The Bills of Sale have been provided to Northgate to be recorded with Adams County, Denver Water and the Colorado Department of Public Health and Environment (CDPHE) to finalize the transfer of ownership.

MIDTOWN FILING 6, 20 INCH WATER MAIN BREAKS- The 20-inch water main was placed into service on June 27, 2018. The tap saddles were installed on Wednesday, August 1st. On Sunday, August 5th, the 20-inch water main ruptured at approximately 67th and Zuni. Crestview’s maintenance crew responded to the alarms from our SCADA system. The water break was found in the development and was isolated. Iron Woman Construction was called in to make the repairs since the water main was still under warranty. The repair required the replacement of 20-inch PVC to repair the water main, Water service was restored at 12:30 pm, August 5th. On Monday, August 6th, Crestview’s SCADA system alerted of low pressure again. Another water main break was found on the new 20” PVC water main approximately 25 feet south of the August 5th water break. Twenty feet of water main was replaced to make the repair. After the breaks were repaired, it was calculated that 1,510,000 gallons of water were lost through the water breaks and will be billed to Brookfield Residential at \$4.09 per 1,000 gallons.

On both occasions, Crestview staff contacted the City of Westminster to have the emergency interconnect opened to supply Crestview with a temporary water supply until the repairs could be made and return the pipe to service. The City of Westminster charges the lowest commercial rate for the water that is delivered through the interconnect at \$6.13 per gallon. The cost difference from Denver Water’s rates and Westminster’s rates will be assessed to Brookfield Residential for reimbursement to Crestview. As of August 16, 2018, at 10:22 AM, 17,940,000 gallons have been delivered through the interconnect. Denver Water would charge \$73,374.60 and Westminster will charge \$109,972.20 for a difference of \$36,597.60 that will have to be reimbursed to Crestview by Brookfield/Iron Woman.

During a field meeting involving Brookfield Residential representatives, Iron Woman Construction representatives and Crestview representatives, it was determined that in both cases, a tap saddle had allowed water to escape from it allowing the water to churn up the surrounding squeegee. The churning of the water and squeegee ate away at the PVC causing the pipe wall to thin out to a point where the pipe was no longer able to contain the water/pressure and ruptured.

Iron Woman Construction ordered four new saddles to replace the saddles involved in the water breaks. It was also determined during the meeting that the existing saddles would be removed, inspected and reinstalled according to the manufacturer’s instructions. The existing saddles would be removed and inspected by staff members of Dana Kepner and Crestview Water to determine if the saddles were reusable. During the Inspection, four additional saddles were found to be deformed and were rejected.

As the new saddles were being installed on August 15th, it was discovered that Iron Woman’s crew didn’t know how to use a torque wrench and were over torqueing the saddles. Iron Woman’s foreman and superintendent were on scene but not observing the installation of the saddles then left at noon. Mitch Terry and Eddie Torgersen were on scene to observe the installation of the new saddles and the reinstallation of approved existing saddles. All of the saddles that were installed/reinstalled on August 15th were installed according to Ford’s instructions.

On August 16th, six more existing saddles were removed from the water main and inspected for any visible damage that would allow them to be re-installed or need to be rejected. One saddle had bent bolts on one of the three sections of the saddle, a new section was used as a replacement.

Something that has to be mentioned is that since noon on August 15th, there have been no upper management personnel from Iron Woman to verify that their employees are installing the saddles according to the instructions provided by the manufacturer. I am concerned that they’re not onsite so that if the saddle fails again, they can deny responsibility for the damages and place blame on Crestview.

Neither Eddie Torgersen nor I have made any physical adjustments to any of the saddles during the instillation/reinstallations.

The water main was refilled with water and pressurized to allow for leak inspections Friday, August 17, 2018 at 1:00 PM. The saddles and taps were checked for leaks. The water main will need to pass a clear water test prior to allowing the main to be placed back into service.

NOTICE OF PROPOSED BUDGET

Notice is hereby given that a proposed budget has been submitted to the Crestview Water and Sanitation District Board of Directors for the ensuing year of 2019, that a copy of such proposed budget has been filed in the District's administrative office, 7145 Mariposa Street where the same is open for public inspection, that such proposed budget will be considered at a regular meeting of the Board of Directors to be held at the office of the District, 7145 Mariposa Street, Adams County, Colorado, on October 24, 2018 at 7:00 P.M. Any interested elector within the Crestview Water and Sanitation District of Adams County, Colorado may at any time prior to the final adoption of the Budget file or register his/her objections thereto.

CRESTVIEW WATER AND SANITATION DISTRICT

**Mitchell T. Terry
District Manager**

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Update on the water break, an invoice has been sent to Brookfield's attorney for payment by Brookfield/Iron Woman to Crestview.

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Doak adjourned the meeting at 7:19 P.M.

Respectfully submitted,

Danny Sweeney, Secretary