

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
April 11, 2018

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held April 11, 2018 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by Board President, Mike Doak. Board Secretary, Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Henry Dietz	Director
Lori Sakowicz	Director

Also Present:

Ron Forman	Attorney
Mitch Terry	District Manager
Ron Sanchez – Metro Report	District Representative

THE PLEDGE OF ALLEGIANCE WAS RECITED

PUBLIC COMMENTS

No one from the public was present

MINUTES FOR APPROVAL, March 14, 2018

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the March 14, 2018 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the March 14, 2018 meeting of the Board were accepted as presented.

METRO REPORT, RON SANCHEZ

- Battle between the Clean Water Act and the EPA still going on (lead mitigation, phosphorus removal).
- Platte River is too hot/warm and will remedy that by building it up with rocks and creating rapids to cool the water down. Water that is too warm will cause fish kills.
- Un-funded Health Care Liability

DISTRICT MANAGER’S REPORT

APRIL BIRTHDAYS- Happy birthday to Board Vice President, Jill Martin, Office Clerk, Kerry Strong and Pipeline Crew Member, Alejandro Yopez-Arellano.

WILLIAM LUCERO- Crestview hired a new maintenance worker on March 26th to fill the opening in the maintenance department when Joe Martinez went to the pipeline crew. Willian has many years of experience in the water/wastewater industry. Welcome Will.

2018 ELECTION-The date for the Colorado Special District biennial election is May 8, 2017. Crestview will have three directors whose terms will expire this year. The three Directors whose terms expire on May 8th are Henry Dietz, Mike Doak and Lori Sakowicz. Five candidates were certified through the Colorado Secretary of State. A lot drawing to determine the order of candidates on the ballot was performed on Tuesday, March 6th. Crestview employees Bob Russell, Kerry Strong and Mitch Terry performed the lot drawing to determine the order of the names on the ballot.

The Ballot order for the three 4-year terms was printed in this order:

Everett Patterson
Michael Doak
Thomas Ryszkowski
Robin Niles-Gosser
Lori Sakowicz

There will be no Ballot Issues or Ballot Questions on this Ballot. To finalize the votes, the Designated Election Official (DEO) Mitch Terry, will need to appoint at least one eligible elector of the District and one current Board member to be on the Canvass Board. Jill Martin has volunteered to be on the Canvass Board. The second member of the Canvass Board will need to be one of the election judges. The Canvass Board will need to meet on May 17th or May 18th to certify the votes and election.

The certification of the election is dependent on any Uniformed Overseas Citizen Absentee Voters Act (UOCAVA) ballots that are outstanding. Only UOCAVA ballots that are received by the eighth day after the election will be counted.

The election judges have been appointed. Director Jill Martin, District customers Jeri Priest and Yvonne Applehans are the appointed election judges for the May 8th, 2018 election.

The election judges are required to be at the polling place (District office) from 6:30 AM to approximately 8:30 PM on May 8, 2018.

The required notice of election was published in the Westminster Window on March 22nd. The notice was also placed on the District's website.

2017 SEWER MAIN REHABILITATION PROJECT- The 8" sewer mains have all been lined. All of the 12" and 15" sewer mains have been lined. One of the 15" mains had a wrinkle in the liner and will need to be cut out and re-lined. Insituform has determined that they will excavate the section of sewer main with the wrinkle and cut out a section of main line pipe and replace it with PVC pipe. They are also going to extend the warranty period from two years to four years. The repair is scheduled to be made April 12th, 2018.

2018 WATER MAIN REPLACEMENT PROJECT-Crestview's pipeline replacement crew is currently constructing the 2018 Water Main Replacement Project (WMR-1). The project consists of six streets. Raritan St., Alan Dr., Avrum Dr., Larsh Dr., Ruth Way from 72nd north to 73rd and Lowell Blvd. from 68th Ave. north to approximately 70th Avenue.

The streets of Ruth Way and Larsh Dr. have the new main installed. These two mains are currently undergoing clear water testing. Once the clear water results are in, then the services can be transferred over to the new water main. After the new main is fully in service, the old main will be abandoned in place and the trench will be repaved. Avrum Dr., Alan Dr. and Raritan St. will have their water mains replaced in that order once Ruth Way and Larsh Dr. are completed.

NORTHGATE WATER DISTRICT- The new 16-inch water main that will run north from 67th Place to 70th Avenue along Federal is approximately 50% done. Three services are all that remain connected to the Northgate Water District's water main. These three services are for Goodwill, AutoZone and the gas station all located south of 70th avenue along Federal Blvd.

Once the new main is installed, the final three services will be transferred, thus completing the total transfer of service from Northgate Water to Crestview Water. A bill of sale will need to be signed by both Boards from Northgate and Crestview and will be presented for signature at the first regularly scheduled meeting of the Board after the transfer of all water services have been made.

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DENVER WATER MARCH PURCHASE-
33,297,000 gallons were purchased in March
The average since 2006 is 36,657,000 gallons for March

BILLS –
Director Martin made a motion to adopt the following resolution:

RES # 12 -18 BE IT RESOLVED THAT the Bills be paid.

Director Doak seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Dietz and Sakowicz.
NAYS: None.
The resolution was adopted unanimously.

OFFICE DATA
The Office Data was accepted as presented.

FINANCIAL REPORT
The Financial Report was accepted as presented.

UNFINISHED BUSINESS-The governor signed the election bill #18-1039 to change Colorado Special District election years to odd years effective 2020. Jill and Danny's terms expire in 2020 and will become 3-year terms until 2023 then will return back to 4-year terms beginning in 2023. The terms elected in this year's upcoming May 8th election will be 4-year terms then will be 3-year terms in 2022 and will return to 4-year terms in 2025.

PUBLIC INFORMATION-A 30 day Public Hearing notice has been posted at the District office and on the District website regarding the exclusion of the property located on the northwest corner of Pecos St. and 69th Ave. by the Adams County Fire and Rescue District. The hearing will be at the next Crestview Board meeting, March 14, 2018 at 7:00 PM

NEW BUSINESS- No new business

The Board thanked Director Henry Dietz for his service as a director on Crestview's Board. Director Dietz chose not to run for re-election in the upcoming election and will not be returning to serve on the Board after May 8, 2018.

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Doak adjourned the meeting at 7:33 P.M.

Respectfully submitted,

Danny Sweeney, Secretary