

**RECORD OF PROCEEDINGS**

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE CRESTVIEW WATER AND SANITATION DISTRICT  
ADAMS COUNTY, COLORADO  
June 14, 2017**

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held June 14, 2017 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by President Mike Doak. Board Secretary Danny Sweeney was present to record the minutes.

**Members Present:**

Mike Doak	President
Danny Sweeney	Secretary/Treasurer
Henry Dietz	Director
Lori Sakowicz	Director

**Also Present:**

Mitch Terry	District Manager
Ron Sanchez	District representative-Metro

**Members Absent:**

Jill Martin	Vice-President
Ron Forman	Attorney

The Pledge of Allegiance was recited.

**METRO REPORT - RON SANCHEZ**

Mr. Sanchez talked about Metro Wastewater Reclamation District's Grand opening/tour of the Northern Treatment Plant in Brighton. Mr. Sanchez talked about the visitor's center and the interactive displays. He was impressed with the facility and visitor's center.

Mr. Sanchez spoke of the 2018 Budget preparations and the pension fund. He has concerns about the management of the pension fund and the appearance of the loss of large amounts of monies within the fund.

**PUBLIC COMMENTS**

There were no comments made.

**MINUTES FOR APPROVAL, May 10, 2017**

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the May 10, 2017 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the May 10, 2017 meeting of the Board were accepted as presented.

**DISTRICT MANAGER REPORT**

**BIRTHDAYS**-June birthdays-Happy June birthday to Crestview Foreman Randy Ferguson, Maintenance worker Donovan Norton and Crestview engineer Clarice O'Hanlon. I missed some May birthdays, so happy birthday to Board members Lori Sakowicz and Danny Sweeney and maintenance worker Jessen Eckert.

WATER BREAK AT 7550 PECOS STREET-on Saturday, June 4th, Crestview had a water break that blew out the sewer service for 7550 Pecos Street and more importantly, destroyed 3 ½ lanes of Pecos Street. The crew of four worked for 15 hours cutting asphalt, repairing the water main and sewer service line for 7550 Pecos and picking up mud. With the damage to the street being so large, the asphalt patch back was hired out to Enright Companies. The street was patched back on June 7, 2017. The cost for replacement was \$13,357.00

PICKUP TRUCKS FOR SALE- Crestview WAS displaying three pickup trucks at the 6410 Pecos facility for sale and were also posted on Craigslist. On May 8, 2017, The Crestview area was hit by a thunder storm that included up to 1" diameter hail. The three pickups were damaged in the storm. The deadline for receiving the closed bids is being delayed until after the trucks have been repaired. The trucks are to be repaired September 18<sup>th</sup>. The trucks will be sold by closed bid. The closed bid forms will be available in each truck. The three trucks are;  
2007 Ford XLT 4X4 long bed 30,700 miles - blue book valued from \$11,000 to \$13,000  
2- 2009 Ford Ranger FX4 4X4 pickup trucks 44,800 & 48,400 miles - blue book valued from \$14,000 to \$16,000 each.

SEWER MAIN REPAIR-During routine sewer main tv inspections, it was discovered that the 8 inch sewer main located in the street in front of 8070 Florado Street was near collapse. The sewer main had multiple cracks causing the main to dramatically deform. One service line connection was also replaced during the repair. Two bids for repair were received: Levi Contractors, Inc. and Brannan Construction. Levi Contractors bid \$9,105.00 and Brannan Construction bid \$18,440. Levi Contractors was contracted to make the needed repairs which were completed on May 4, 2017. The final cost to the District was \$9,105.00.

SPECIAL DISTRICT ASSOCIATION ANNUAL CONFERENCE 2017-It's that time of year again to start looking at our calendars to prepare for the annual SDA Conference in Keystone. The conference will be held September 13-15, 2017. I have set up accommodations for four District Board members, Mike Doak, Danny Sweeney, Henry Dietz and Lori Sakowicz. I also set up accommodations for District employees Lori Lucero and myself. I'll get everyone registered for the conference once registration opens.

RADIO READ METERS-Crestview's maintenance team is currently installing the radio read transmitters in the Cycle 1 billing area. Cycle 1 is the area at the far north end of the district. The crew has installed to date nearly 1,000 meter transmitters. The installations are going well however, we are having some issues getting the Sensus software for the meters to mesh with the billing software of American Data Group. We are hopeful to get all of the meters in the district installed by mid-summer.

INDEMNIFICATION AGREEMENT WITH POMPONIO TERRACE- In order for Crestview to approve the proposed water main construction plans for the Pomponio Terrace Estates subdivision, there needed to be an agreement to protect the District from a possible future road realignment of 70<sup>th</sup> avenue from Federal Blvd. to Zuni Street. With the proposed water main being constructed within the existing 70<sup>th</sup> avenue / Zuni Street right of way, Crestview was concerned that Adams County may realign the street to a more southerly location to reduce the sharp 90 degree turns that currently exist. Adams County has placed 70<sup>th</sup> avenue on their 5 year Capital Improvement Project list. If the street were to be realigned, there would be needed adjustments to Crestview's new water main. Those adjustments would then be the responsibility of Crestview to pay for any adjustments. The manager of Pomponio Terrace Holdings, Jim Merlino has had an Indemnification Agreement created for Crestview's protection against such relocation adjustments. The Indemnification Agreement covers Crestview for ten (10) years against any costs that may arise due to a realignment of the 70<sup>th</sup> avenue/ Zuni Street. The Indemnification Agreement has been reviewed by me and also Crestview's attorney, Ron Forman. I have the agreement ready for signatures from Board President, Mike Doak and Board Secretary, Danny Sweeney.

NORTHERN TREATMENT PLANT TOUR- the Metro Wastewater Reclamation District hosted a grand opening tour of the Northern Treatment Plant for member district directors and managers on May 24<sup>th</sup>. Directors Dietz, Sakowicz and Sweeney and myself attended the tour. The plant is very impressive. It was said during one of the speeches given at the opening ceremonies that the plant is the most advanced sewer treatment facility in the world. The plant was designed to treat 24 million gallons per day.

MIDTOWN AT CLEAR CREEK SUBDIVISION-The water and sewer plans for Filing 6 have been presented to Crestview and Denver Water for final review. Filing 8 is still in review.

CLEAR CREEK VILLAGE TOD- Nothing new to report

POMPONIO TERRACE-Both the water and sanitary sewer plans have been reviewed and approved by Crestview. Denver Water is currently reviewing the water plans. The sanitary sewer work should start soon.

BAKER APARTMENTS-nothing new to report.

CLEAR LAKE SUBDIVISION- Six homes are in the process of being built. Director Sakowicz indicated that the homes are starting in the \$390,000 range. The developer has indicated that they will be in by the end of June to purchase 20 more taps. Once those taps have been paid, there will only be 26 additional taps that will need to be paid for.

Denver Water May purchase  
46,142,000 gallons  
1,398,242 gallons per day  
Average since 2006 is 41,202,000 gallons

**BILLS -**

Director Dietz made a motion to adopt the following resolution:

**RES #11-17 BE IT RESOLVED THAT** the Bills be paid.

Director Sweeney seconded the motion.

AYES: Directors Doak, Sweeney, Dietz and Sakowicz.

NAYS: None.

The resolution was adopted unanimously.

**OFFICE DATA**

The Office Data was accepted as presented.

**FINANCIAL REPORT**

The Financial Report was accepted as presented.

**OLD BUSINESS**-No old business to discuss

- PUBLIC INFORMATION – The Citizen’s Link portal is now live and on the District’s website.

**NEW BUSINESS**

May 8, 2017 hail storm damage to District property. The office has roof damage and the West Garage had broken windows. The windows were replaced by our maintenance personnel. The office building will be looked at by the insurance adjuster next week. The insurance adjuster met with the roofer and they both determined that the damage to the main office roof is minimal and no repairs were needed. Crestview had six vehicles damaged including the previously mentioned three that are up for sale. The dollar amount for damages to the trucks were:

2014 F-150	\$1,660.00	2016 F-150	\$1,646.79	2014 Jeep	\$2,901.30
2009 Ranger	\$1,822.28	2009 Ranger	\$3,117.16	2006 F-150	\$2,595.80

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Doak adjourned the meeting at 7:29 P.M.

Respectfully submitted,

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Danny Sweeney, Secretary