

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
May 10, 2017

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held May 10, 2017 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by President Mike Doak. Board Secretary Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Henry Dietz	Director
Lori Sakowicz	Director

Also Present:

Ron Forman	Attorney
Mitch Terry	District Manager
Ron Sanchez	District representative-Metro

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

There were no comments made.

MINUTES FOR APPROVAL, APRIL 12, 2017

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the April 12, 2017 meeting of the Board.

There being no corrections, deletions, or additions, the Minutes for the April 12, 2017 meeting of the Board were accepted as presented.

METRO REPORT - RON SANCHEZ

Mr. Sanchez reported that he attended an all-day budget meeting. One subject was the pension fund and the associated liabilities associated with the fund. Another budget meeting is to be held on May 18, 2017. The compost farm was also discussed. The Northern Treatment Plant grand opening will be held on May 24, 2017. Mr. Sanchez recommended that Crestview's board members should stop by and check out the display in the main building of the Northern Treatment Plant if they can't attend the grand opening.

DISTRICT MANAGER REPORT

PICKUP TRUCKS FOR SALE- Crestview WAS displaying three pickup trucks at the 6410 Pecos facility for sale. On May 8, 2017, The Crestview area was hit by a thunder storm that included up to 1" diameter hail. The three pickups were damaged in the storm. The trucks will be placed back on display after they have been repaired.

The three trucks are;

2007 Ford XLT 4X4 long bed 30,700 miles - blue book valued from \$11,000 to \$13,000

2- 2009 Ford Ranger FX4 4X4 pickup trucks 44,800 & 48,400 miles - blue book valued from \$14,000 to \$16,000 each.

SEWER MAIN REPAIR-During routine sewer main tv inspections, it was discovered that the 8 inch sewer main located in the street in front of 8070 Florado Street was near collapse. The sewer main had multiple cracks causing the main to dramatically deform. One service line connection was also replaced during the repair. Two bids for repair were received: Levi Contractors, Inc. and Brannan Construction. Levi Contractors bid \$9,105.00 and Brannan Construction bid \$18,440. Levi Contractors was contracted to make the needed repairs which were completed on May 4, 2017. No final revised invoice has been submitted yet.

2016 GOLD AWARD WINNER-The Metro Wastewater Reclamation District held its annual Platinum and Gold Awards Ceremony on April 25, 2017 to honor fifteen metro area companies who have met all of their pretreatment requirements with 100 percent compliance and demonstrated a commitment to environmental excellence. Crestview had one company that met these requirements; Affiliated Wastewater Environmental Services located at 1701 West 64th Lane. Congratulations to Affiliated Wastewater Environmental Services (AWES) for their 2016 Gold award!

HOUSE BILLS # 17-1198 & 17-1297-House Bill 17-1198 was voted into law on April 6, 2017 and allows for Colorado Special Districts to increase the number of Board Members from 5 to 7 by the adoption of a resolution by the Board at a public meeting that has been advertised asking for public input. If the Board chooses to adopt the resolution, the Board will need to file a certified copy of the resolution with the Board of County Commissioners of Adams County. If the BOCC approves the resolution, the resolution will need to be recorded with the Adams County Clerk and Recorder. If the BOCC approves the resolution and after recording the resolution, the additional directors will serve as follows:

One person will be elected at the next regular Special District election or a special election to call for the purpose of electing additional directors. The newly elected director (1) will serve their term until it expires at the next election (2 year term only). The second director to be elected will serve a 2 year term. At the end of each 2 year term, the next term for that office will become a 4 year term.

If a special district increases to a seven-member board, the special district is not allowed to reduce to a five-member board.

House Bill 17-1297 has not yet been signed into law as of May 5, 2017. Current law caps the compensation that a special district board member may receive at \$1,600 per year and \$100 per meeting attended. HB 17-1297 increases his amount to \$2,400 per year and specifies that special meetings include study sessions in specified circumstances after publication thereof. The bill also states the any director elected prior to January 1, 2018 may not receive more than \$1,600 per year and any director elected on or after January 1, 2018 may receive no more than \$2,400 per year and each is not to exceed \$100 per meeting attended.

Break down of compensation:

5 Board members, 16 meetings	\$8,000
5 Board members, 24 meetings	\$12,000

7 Board members, 16 meetings if all elected after January 1, 2018	\$11,000
7 Board members, 24 meetings if all elected after January 1, 2018	\$16,000

The next special district regular election is to be held on Tuesday, May 8, 2018.

The Board chose to not act on either bill at this time.

METRO REFUNDS TO MIDTOWN BUILDERS-The letters and refunds to the builders within the Midtown development have been sent to the respective builders.

The Metro Reclamation District has provided Crestview with a refund check for overcharges for Sewer Connection Charges within the Midtown at Clear Creek subdivision that are related to manifold water meter supply lines. As the builders paid for their Sewer Connection Charges through Crestview to Metro, the builders needing to connect their homes to Crestview's sanitary sewer system, were required to pay the Metro Sewer Connection Charge based on the size of the water service line to the property.

Certain properties within Midtown were connected to Crestview's water distribution system through a manifold system consisting of a 1½ inch service line serving multiple ¾ inch metered service lines and were required to pay based on the original water tap size. By paying by the original water tap size, the builders were, in effect, having to pay the equivalent of up to eleven units that only served 5 to six units. Crestview and Metro staffs worked together to clarify the billing procedure for these types of connections. With that said, specific excess payment monies needed to be refunded back to the builders. Three builders in the Midtown subdivision located on the west side of Pecos Street are part of this refund; Century Communities, Infinity Homes and Midtown LLC.

Century received \$92,224.53
Infinity Homes received \$106,603.21
Midtown LLC received \$245,304.84
Metro Wastewater \$ 17,740.80 for refunding an account that should have paid the refunded amount plus an additional amount of \$792.00 plus \$95.04 interest.

SPECIAL DISTRICT ASSOCIATION ANNUAL CONFERENCE 2017-It's that time of year again to start looking at our calendars to prepare for the annual SDA Conference in Keystone. The conference will be held September 13-15, 2017. I plan on setting up accommodations after the June 14, 2017 Board meeting after each Board member has indicated if they will be able to attend. I would like to have Crestview's Office Manager, Lori Lucero attend this year's conference also as I believe she and Crestview would benefit by her attending the conference. Director Martin will not be attending. Directors Doak, Dietz, Sakowicz and Sweeney will attend. The Board approved Crestview's Office Manager, Lori Lucero to attend the conference also.

RADIO READ METERS-Crestview's maintenance team is currently installing the radio read transmitters in the Cycle 1 billing area. Cycle 1 is the area at the far north end of the district. The crew has installed to date nearly 1,000 meter transmitters. We are hopeful to get all of the meters in the district installed by mid-summer. During installation of the software, Cycle 1 readings totaling 840 meter readings were obtained in just twenty minutes saving approximately 2.5 days of manual meter reading.

CLEAR CREEK VILLAGE TOD- The engineer for the Clear Creek Village TOD has been in contact with representatives of Denver Water to discuss what changes to Crestview's system need to be done and who is to pay for them in order for their project to get back on track.

MIDTOWN AT CLEAR CREEK SUBDIVISION-The water and sewer plans for Filing 6 have been presented to Crestview and Denver Water for final review. Filing 8 is still in review.

POMPONIO TERRACE-Both the water and sanitary sewer plans have been reviewed and approved by Crestview. Denver Water is currently reviewing the water plans. The sanitary sewer work should start soon.

BAKER APARTMENTS-nothing new to report.

CLEAR LAKE SUBDIVISION-Three foundations have been poured at this time.

Denver Water April purchase
37,915,000 gallons
1,354,107 gallons per day
Average since 2006 is 40,650,000

BILLS -

Director Martin made a motion to adopt the following resolution:

RES #10-17 BE IT RESOLVED THAT the Bills be paid.

Director Sakowicz seconded the motion.

AYES: Directors Doak, Martin, Sweeney, Dietz and Sakowicz.

NAYS: None.

The resolution was adopted unanimously.

OFFICE DATA

The Office Data was accepted as presented.

FINANCIAL REPORT

The Financial Report was accepted as presented.

OLD BUSINESS-No old business to discuss

- PUBLIC INFORMATION - Nothing new

NEW BUSINESS

May 8, 2017 hail storm damage to District property. Crestview had seven vehicles damaged including the previously mentioned three that are up for sale. The office has roof damage and the West Garage had broken windows. The windows were replaced by our maintenance personnel. The office building will be looked at by the insurance adjuster next week.

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Doak adjourned the meeting at 7:29 P.M.

Respectfully submitted,

Danny Sweeney, Secretary