

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
January 11, 2017**

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held January 11, 2017 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by Vice - President Jill Martin. Board Secretary Danny Sweeney was present to record the minutes.

Members Present:

Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Henry Dietz	Director
Lori Sakowicz	Director

Also Present:

Ron Forman	Attorney
Mitch Terry	District Manager

Excused Absence:

Mike Doak	President
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The Pledge of Allegiance was recited.

PUBLIC COMMENTS

There were no comments made.

DISTRICT MANAGER REPORT

JANUARY BIRTHDAYS

Happy January birthdays go to District Inspector Larry Hopper, Office Clerk Lori Lucero and District Manager Mitch Terry.

2016 SANITARY SEWER REPLACEMENT PROJECT

The work began November 7th starting with the replacement of the eleven manholes within the project then the pipe bursting portion of the project was done on Thursday, December first of the existing sewer main in the alley west of Irving Street from 68th Avenue 317 feet to the south to an existing manhole. Manhole #1, located at 74th Ave. & Bryant Street was removed from the project due to a new asphalt overlay on 74th Ave. by the City of Westminster. With the removal of manhole #1 from the project, it was decided to replace 28 linear feet of existing 8" sewer main in the alley between Julian Street and Knox Court just south of 67th Avenue. The contract amount was \$251,585.00. With the removal of manhole #1 and the installation of the additional 28 linear feet added to the project, the revised contract amount is now \$252,385.00 for a difference of \$2,132 over the original contract amount. All work is 100% complete. Crestview is holding a retainage of \$12,670.85 equaling 5% of the total project amount until the project has been advertised and all sub-contractors and suppliers have provided proof of payment.

BREAKFAST WITH DENVER WATER GENERAL MANAGER

Denver Water will be hosting a distributor breakfast with Jim Lochhead, members of the Board and Executive Team from 7:30 to 9:00 on Thursday, February 2, 2017. This is an excellent opportunity to talk with Jim and his Executive Team about topics that are important to you, while also getting an update from Jim about key Denver Water initiatives.

The breakfast will be taking place at the Lakewood Cultural Center at 470 S. Allison Pkwy, Lakewood. Director Sweeney will attend with Mitch Terry.

BERKELEY WATER & DENVER WATER

Over the past year or so, the Berkeley Water and Sanitation District has been in negotiations with Denver Water to change the Berkeley contract from a Read and Bill contract to a Total Service contract. Crestview has been notified by both Berkeley and Denver that the contract changes should be completed by June or July of this year. As the Berkeley and Denver Contract changes, Denver Water has requested that Crestview change its boundaries and have Crestview's two existing master meters relocated as part of the boundary change. The master meter located at 55th & Pecos will be relocated to just south of the I-76 and Pecos intersection by Denver Water at their expense. The relocation of the master meter at 52nd & Eliot to 61st & Federal would be Crestview's expense. Also, with the boundary change, Crestview will need to transfer five fire hydrants and 14 water services to the Denver Water main that was formerly owned by Berkeley. Once the transfers are completed, Crestview's 12-inch water main from 52nd & Eliot to 61st avenue and Federal will then be abandoned. The 14 water services will need to be excluded out of Crestview as part of the boundary change. With the boundary change having Denver Water sharing a common boundary, Crestview will be allowed to have a third connection/master meter installed at 60th & Lowell Blvd. to provide more water supply into the District. More details can be read in the next section of this report.

CLEAR CREEK VILLAGE TOD

On January 4, 2017, Mr. Terry met with representatives of Denver Water and representatives of the TOD Group. The TOD Group has been trying to get their project started at 6001 Federal Blvd. but have been delayed by the cost of replacing Crestview's existing 12-inch water main with a new 20-inch water main as the demands that their project will put on our system will create insufficient fire flows if needed. The development is projected to have nearly 1,200 units. The estimated cost of installing the water main in Federal Blvd. is around \$5 million. The \$5 million price tag for a new water main has basically put the project on hold indefinitely. With the change of contract between Berkeley Water and Denver Water as previously detailed, an opportunity for an additional master meter connection at 60th and Lowell Blvd. is now possible. With the addition of a third Denver Water master meter connection, the requirement to replace Crestview's main in Federal Blvd. with a new 20-inch water main would no longer be needed. During the meeting, Denver Water and Crestview presented a new option for the TOD Group to install the new master meter on Lowell Blvd. and connect it to the existing 8-inch water main at 62nd and Lowell, relocate Crestview's master meter from 52nd & Eliot to 61st avenue and Federal, and transfer five fire hydrants and 14 water services to Denver's water main at the developer's expense. By making these changes to Crestview's system, the TOD Group's project will have sufficient fire flows to get their project up and running. With these changes, the developer will be able to complete the work at just a fraction of the cost of the Federal Blvd. main replacement as earlier required. The developer seemed pleased with this new proposal and will get back with us in the near future to gather more information.

MIDTOWN AT CLEAR CREEK SUBDIVISION

Plans have been presented to Crestview detailing the creation of Filing 9 to be constructed on the southwest corner of Pecos Street and West 68th avenue. The new Filing will have 53 new units.

CLEAR LAKE SUBDIVISION

nothing new to report.

POMPONIO TERRACE

The water and sewer plans for the Pomponio Terrace subdivision were provided to Crestview for our review. The plans were also provided to RG and Associates for their concurrent review. The utility plans have been reviewed by Crestview staff and also by RG and Associates staff. All comments have been addressed satisfactorily. The water portion of the plans has been re-submitted to Denver Water for a second review. Pomponio Terrace is hopeful to start installing utilities early in 2017.

BAKER APARTMENTS

nothing new to report.

Denver Water December purchase
33,148,000 gallons
1,104,933 gallons per day
Average since 2006 is 36,407,000 gallons

BILLS -

Director Sweeney made a motion to adopt the following resolution:

RES #1-17 BE IT RESOLVED THAT the Bills be paid.

Director Sakowicz seconded the motion.

AYES: Directors Martin, Sweeney, Dietz and Sakowicz.

NAYS: None.

The resolution was adopted unanimously.

OFFICE DATA

The Office Data was accepted as presented.

UNFINISHED BUSINESS

Public Information

No report.

Metro Report

Director Martin will no longer be available to represent Crestview at the Metro Wastewater meetings. Crestview will need to find a replacement.

NEW BUSINESS

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Martin adjourned the meeting at 7:58 P.M.

Respectfully submitted,

Danny Sweeney, Secretary