

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
November 9, 2016**

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held November 9, 2016 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by President Mike Doak. Board Secretary Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer
Henry Dietz	Director
Lori Sakowicz	Director

Also Present:

Ron Forman	Attorney
Mitch Terry	District Manager

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

There were no comments made.

MINUTES FOR APPROVAL, October 12, 2016

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the October 12, 2016 Board Meeting.

There being no corrections, deletions, or additions, the Minutes for the October 12, 2016 Board Meeting were accepted as presented.

MINUTES FOR APPROVAL, October 26, 2016 PUBLIC HEARING

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the October 26, 2016 Public Hearing.

There being no corrections, deletions, or additions, the Minutes for the October 26, 2016 Public Hearing were accepted as presented.

DISTRICT MANAGER REPORT

OFFICE ROOF

A claim for hail damage at the District's main office was made for the damage caused on August 30, 2016. The adjuster from Arthur J. Gallagher insurance examined the roof on Friday, October 7, 2016 to assess the damages. Erick Brock of Expert Exteriors was on site to meet with the adjuster. The adjuster assessed the damage to the roof and determined that a full replacement is warranted. Crestview has a \$2,500 deductible that will be paid to Expert Exteriors once the work has been completed. The replacement of the roof will start soon.

WEST GARAGE PARKING LOT

The parking lot at the west garage is being replaced this week. There is some concern that the drainage is going the wrong direction currently so we intend on installing a new catch basin on the west side of the

driveway to better catch and drain the water run-off from the property. I am expecting a change order with these changes. More to come.

2016 SANITARY SEWER REPLACEMENT PROJECT

Levi Contractors has indicated that the work will begin November 7, 2016 starting with the pipe bursting of the existing sewer main then they will move on to replacing the eleven manholes within the project.

FEDERAL VIEW SUBDIVISION

The City of Westminster has started the service line changeovers in the Federal View subdivision to transfer Crestview's customers over to Westminster's system. The city has indicated that there will be six services per week to be transferred. The work should be completed by year's end. No word back regarding the exclusion of the area from Crestview and how the City plans on making it happen.

68TH AVENUE WATER MAIN REPLACEMENT

The City of Westminster is creating the park located west of Federal at the commuter rail station. As part of the park design, Westminster is relocating some streets around the neighborhood. Through the survey process, the city's surveyor found that 68th Avenue from Grove to Irving is not in the correct location. Crestview has an 8 inch water main in 68th Avenue that is also not in the correct location according to the survey. Westminster has designed the replacement of the water main and is through plan review at Denver Water. The main replacement should start sometime in the next few months. The existing water main was replaced in 1999 by Crestview.

MIDTOWN AT CLEAR CREEK SUBDIVISION

The Filing 6 utility plans have been reviewed by Crestview staff and also by RG and Associates staff. All comments have been addressed satisfactorily. The water portion of the plans has been submitted to Denver Water for their review. Construction of Filing 6 is tentatively set for March of 2017.

CLEAR LAKE SUBDIVISION

The water and sewer plans for the Clear Lake Estates subdivision have been provided to Crestview for review. The sanitary sewer mains are being installed. The water plans have been approved by both Crestview and Denver Water. Installation of the water mains should begin soon.

POMPONIO TERRACE

The water and sewer plans for the Pomponio Terrace subdivision were provided to Crestview for our review. The plans were also provided to RG and Associates for their concurrent review. The utility plans have been reviewed by Crestview staff and also by RG and Associates staff. All comments have been addressed satisfactorily. The water portion of the plans has been submitted to Denver Water for their review. Pomponio Terrace is hopeful to start installing utilities before the end of the year.

BAKER APARTMENTS

The water and sewer plans for the Baker Apartments were provided to Crestview for our review. The Baker Apartment development is hopeful to break ground by March 2017.

Denver Water October purchase
46,300,000 gallons
1,446,875 gallons per day
Average since 2006 is 48,813,770

BILLS -

Director Sweeney made a motion to adopt the following resolution:

RES #31-16 BE IT RESOLVED THAT the Bills be paid.

Director Doak seconded the motion.

AYES: Directors Doak, Martin, Sweeney Dietz and Sakowicz.

NAYS: None.

The resolution was adopted unanimously.

OFFICE DATA and FINANCIAL REPORT

The Office Data and Financial Reports were accepted as presented.

UNFINISHED BUSINESS

Public Information

No report.

Metro Report

Metro is working on salaries and wages for their employees.

NEW BUSINESS

There being no further new business to come before the Board, Director Martin made a motion with Director Sakowicz seconding to adjourn the meeting. Director Doak adjourned the meeting at 7:19 P.M.

Respectfully submitted,

Danny Sweeney, Secretary