

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
August 10, 2016**

The regular 7:00 P.M. meeting of the Board of Directors of the Crestview Water and Sanitation District was held August 10, 2016 at the office of the District, 7145 Mariposa Street, Adams County, Colorado. The meeting was presided over by President Mike Doak. Board Secretary Danny Sweeney was present to record the minutes.

Members Present:

Mike Doak	President
Jill Martin	Vice-President
Danny Sweeney	Secretary/Treasurer

Also Present:

Ron Forman	Attorney
Mitch Terry	District Manager

Excused absence:

Henry Dietz	Director
Lori Sakowicz	Director

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

There was no one of the public present.

MINUTES FOR APPROVAL, July 13, 2016

Director Doak asked if there were any corrections, deletions, or additions to the Minutes for the July 13, 2016 Board Meeting.

There being no corrections, deletions, or additions, the Minutes for the July 13, 2016. Board Meeting were accepted as presented.

DISTRICT MANAGER REPORT

AUGUST BIRTHDAYS

Happy August birthday to the district's meter reader, Rick Flynt.

TANK MIXERS

The tank mixers for Crestview's four treated water storage tanks have been ordered and are here. We will hire an electrician to wire the tanks for the mixer control centers. Crestview crews will be cleaning the three small water storage tanks in August. After the tanks are cleaned, Municipal Treatment Equipment will be coming to provide training and show us the proper way to install the mixers in the tanks. The largest tank will be taken out of service and cleaned in October or November after which, the last tank mixer will be installed in it.

FEDERAL VIEW SERVICE CHANGEOVER

Crestview and the City of Westminster are nearing the final stages of the Federal View IGA. The Federal View IGA states that all Crestview water services will be transferred to Westminster by January 1, 2017. All of Crestview's accounts within the Federal View service area will be

transferred over to Westminster's mains starting in October and ending in December. As part of the IGA, Crestview will need to adjust its boundaries to remove the Federal View subdivision. Crestview and Westminster staff will be working to get the legal description created to show the exclusion of the Federal View area. Westminster will be working with the CDPHE (Colorado Department of Public Health and Environment) to make the necessary changes of service and boundaries.

METRO WASTEWATER 2017 ANNUAL CHARGES

The Metro District Board of Directors approved an overall 2.0% increase in the Annual Charges for Service for 2017. However, because of debits for the 2015 Final Adjustment and the 2016 Revised Estimate, Crestview will realize an increase of approximately 22% in the 2017 payment versus the current 2016 payment. In an email from Mary Dechant of Metro Wastewater explaining the dramatic increase, Mary stated *"Crestview's 2015 Final Adjustment was higher historic; in fact, the Suspended Solids registered a level not seen in the 15 years I have been doing the graphs. Because flow was also a big increase I can only assume part of it is from flow velocity washing out the pipes so to speak as a result of the increased precipitation during 2015. Part of it could be due to growth in your service area as Crestview has reported 298 SFREs since 2014 and 43.8 as of 6/30 of this year. Although I have not seen any indications of it, if there is a point where the RTD light rail is close to your system, it could be construction debris. My review of your 2016 mid-year data, which I have also attached looks like there is a decrease, but we will have to see what happens at the end of 2016. Should 2016 end up being drier or even 2017 prove to be drier this projection could be reduced in the 2018 net payment. Finally, the projections submitted by Crestview for the 2017 Certified Estimates has been incorporated into the calculation."* The 29 percent increase over the 2016 annual charges is equal to \$302,239. If averaged over all sewer accounts for 2017, each account would need to be increased by \$4.50 per month for 2017.

2017 BUDGET

Preparations for the 2017 Budget have begun. Crestview will be utilizing the services of Poysti and Adams, LLC to help assemble the proposed budget. Charlie Poysti will be meeting with District staff on September 15, 2016 to compile all of the necessary data from Crestview's staff to create the 2017 draft budget to be presented to the Budget Committee on September 28, 2016. The annual Budget Committee Meeting will be held at Fox and Hound beginning at 7:30 PM. Fox and Hound is located 4750 W. 120th Ave. #900, Westminster.

MIDTOWN AT CLEAR CREEK SUBDIVISION

Midtown completed installation of the water distribution mains in filing 8 on August 11, 2016. Filing 8 is located at 66th & Pecos Street.

CLEAR CREEK VILLAGE TOD

There has been no communication with the District over the past few months.

CLEAR LAKE SUBDIVISION

The water and sewer plans for the Clear Lake Estates subdivision have been provided to Crestview for review. The sanitary sewer mains are currently being installed. The water plans have been delivered to Denver Water for their review.

POMPONIO TERRACE

The water and sewer plans for the Pomponio Terrace subdivision were provided to Crestview on March 3, 2016 for our review. The plans were also provided to RG and Associates for their concurrent review. Some of the plans will need to be reviewed again as the builder has requested lot size changes thus causing a redesign of the subdivision. Pomponio Terrace is also hopeful to start building homes by October 1, 2016.

BAKER APARTMENTS

The Baker Apartment development is hopeful to break ground by the end of October.

Denver Water July purchase
73,547,000 gallons
1,874,172 gallons per day
Average since 2006 is 81,852,000

BILLS -

Director Martin made a motion to adopt the following resolution:

RES #22-16 BE IT RESOLVED THAT the Bills be paid.

Director Doak seconded the motion.

AYES: Directors Doak, Martin, Sweeney.

NAYS: None.

The resolution was adopted unanimously.

OFFICE DATA and FINANCIAL REPORT

The Office Data and Financial Reports were accepted as presented.

UNFINISHED BUSINESS

The Special District Association Annual conference will be held September 21-23, 2016. All Directors and guests have been registered.

Public Information

A public notice will be placed on the website regarding the 2017 increase from Metro Wastewater.

Metro Report

This was discussed earlier in the meeting.

NEW BUSINESS

There being no further new business to come before the Board, a motion was made and seconded to adjourn the meeting. Director Doak adjourned the meeting at 7:52 P.M.

Respectfully submitted,

Danny Sweeney, Secretary